MISSION

Through prayerful dependence on God, DCSS provides a biblically integrated, academically rigorous educational experience:

*Instilling* in students a love for Christ and God’s Word, a love for learning, and a love for others (Matthew 22:35-40)

*Inspiring* students to approach scholarship, athletics, fine arts, and service as an act of worship (Ephesians 4:1-3; Colossians 3:23-24)

*Equipping* students to reach their full, God-given potential within the Body of Christ, to live out their faith with grace, wisdom, and courage (Philippians 1:7-9; Colossians 1:28-29)

PURPOSE

We partner with Christian families to help them fulfill their God-given responsibility to educate their children, thereby strengthening the Body of Christ. (Deuteronomy 6:4-7; Ephesians 6:4)

VALUES

Unity - Oneness in the Body of Christ (Ephesians 4:1-6 and John 17:20-23)

Scripture - Authority of God’s Word (2 Timothy 3:16-17)

Excellence - Quest for Excellence in All Things (Colossians 3:23; Philippians 4:8)

Service - Compassion and Outreach (Matthew 25:35; 1 John 3:16-17)
MESSAGE FROM THE HEAD OF SCHOOL

Welcome to Dayton Christian School! In this handbook, you will find useful information that will help you answer many of the “How” and “What” questions about life at Dayton Christian School. However, we also need to address the question of “Why.” Why does Dayton Christian School exist? Why do our faculty and staff serve here? Very simply, our purpose at DCS is to provide challenging academics through Biblically-integrated curriculum taught by godly men and women for this fundamental reason: We want our students to be able to discern their life’s calling for the glory of God. And how do we do that? We follow our mission statement, principles that guide all that we do:

At Dayton Christian, we strive to:

- Instill in students a love for Christ and God’s Word, a love for learning, and love for others (Matthew 22:35-40)
- Inspire students to approach scholarship, athletics, fine arts, and service as an act of worship (Ephesians 4:1-3 and Colossians 3:32, 24)
- Equip students to reach their full, God-given potential within the Body of Christ, to live out their faith with grace, wisdom, and courage

I hope that the fact that Dayton Christian School desires to set itself apart as a distinctly Christian School encourages you -- and I wish you a blessed school year.

John Gredy
Head of School
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Since God has established laws whereby the universe is ordered, we at Dayton Christian School feel strongly that these laws should be a foundation for what we do. He instructs us on how to guide and order our families (Ephesians 5:21-33); He has also designed a certain order for the church outlined in the epistles of Timothy and Titus. He has further established the universal principle of sowing and reaping (Galatians 6:7-10) and has given us guidelines on responding appropriately to civil government (Romans 13:1-7). God holds each one of us accountable for our thoughts, words, and actions according to 2 Corinthians 5:10, so the foundational principles of our organization should help believers fulfill the purpose He has for our lives.

The character qualities that are related to this section have to do with respect – esteeming and honoring those God puts over us (1 Thessalonians 5:13); integrity – doing the right thing even when only God knows (James 4:17); and wisdom – thinking and doing things God’s way (Proverbs 4:7).

Some of the policies in this handbook are direct applications of biblical teaching and some of them are pragmatic “family rules” that help us live together and learn effectively. Our intent is that all of our policies are consistent with biblical teaching, but that does not mean that each policy is a direct application of biblical truth. For instance, our rule against chewing gum at school is not found in Deuteronomy but in the difficulty of removing chewing gum from desks and floors.
WHY WE DO WHAT WE DO - PURPOSE

We partner with Christian families to help them fulfill their God-given responsibility to educate their children, thereby strengthening the Body of Christ. (Deuteronomy 6:4-7; Ephesians 6:4)

WHAT IS A CHRISTIAN SCHOOL?

Years ago, when our country was first founded, most of the schools were started by churches. In these schools, young people were taught to read, mostly so that they would be able to read and understand the Bible. When they were taught history, much of the history was about how God has worked through the ages, how people came to America for religious freedom, and how God had worked in America up to that time. Science was taught as a study of God’s wonderful creation. The illustrations and examples in mathematics were taken from the Bible or the religious life of the people.

Then there was a major change in our country. Many people felt that the government should operate schools. So laws were passed requiring all towns of a certain size to start schools operated by the governments of those towns. At first this didn’t seem so bad, because most of the teachers were Christians, and they often taught God’s Word, as well as the other subjects. Soon, however, many non-Christians began to teach in the public schools, and much of their teaching was directly opposite of what the Bible teaches. Humanism, the idea that man doesn’t need God and can work out his problems without Him, began to dominate the educational system in our country.

In recent years, many Christians have recognized the fact that what their children were being taught in the public schools was the opposite of what they were trying to teach them at home. These concerned parents began starting Christian schools, in which their children would receive an education where Jesus Christ is proclaimed as Lord in all areas of life and all subjects in the curriculum. Thousands of Christian schools have been started across America, and countless young people are being taught to look at reading, science, history, math, and the other subjects from a Christian and biblical worldview.

At Dayton Christian School, we want to help parents and churches develop young people who act like Jesus and think like Jesus. And one of the ways we work toward that goal is to teach the various subjects through a Christian and biblical worldview.

HISTORY OF DAYTON CHRISTIAN SCHOOL

Dayton Christian School is an inter-denominational, co-educational ministry, formed in March 1971, as a result of the consolidation of Dayton Christian Elementary School and Christian High School. Dayton Christian Elementary School was started in 1963 in the facilities of Patterson Park Grace Brethren Church. In 1968, the Kettering Elementary Campus was moved to its facilities located on a 19-acre campus in Kettering, at 1412 Dayton Christian Lane (formerly 2528 Wilmington Pike). Christian High School was founded in 1967 and was housed in the education facilities of Christian Tabernacle, 51 Best Street. The Dayton Christian High School moved to 325 Homewood Avenue in the summer of 1973.

The North Elementary Campus opened in 1972 in the facilities of the Salem Avenue Church of God, 3701 Salem Avenue. The Dayton Elementary Campus

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moved to 325 Homewood Avenue in 1976. In 1979, the Board of Directors purchased the Dayton Middle Campus, at 501 Hickory Street. In 1984 the Sugar Grove Elementary Campus, at 7875 South Kessler-Frederick Road became a part of our school family, serving several communities northwest of Dayton. Brookville Elementary Campus was added in 1991 and later merged with Sugar Grove Elementary Campus at 6600 Salem Avenue to become the Northwest Elementary Campus in 2002. The Northwest Christian School campus closed in 2008 and was consolidated with the Dayton Christian School campus in Miamisburg. Xenia Christian Elementary School and Xenia Christian High School, at 1120 S. Detroit St., in Xenia was added in 1993. Xenia Christian High School moved to a newly renovated building at 2380 Bellbrook Avenue in Xenia in the spring of 1995. In 1999 both campuses moved onto The Legacy Center to 1101 John Wesley Avenue in Xenia. In 2003-04 God provided a new campus at 9391 Washington Church Road in Miamisburg. The Kettering and Dayton campuses combined and moved to the new campus for the 2004-2005 school year. Dayton Christian School has grades PK-12. Beginning with the 2016-2017 school year Xenia Christian Elementary School and Xenia Christian High School began independently operating as Legacy Christian Academy.

Because it is not identified or affiliated with any one church or denominational group of churches, Dayton Christian School is not a parochial school. It is a private school, incorporated in Ohio as a non-profit corporation. The school is distinctively Christian because it maintains a positive Christian atmosphere and approaches all subjects from a biblical and Christian worldview. It is an inter-denominational school because board members, teachers, parents, and students represent many denominations and churches.

Dayton Christian School is chartered by the State of Ohio, Department of Education, and is an accredited member of the Association of Christian Schools International (ACSI) and North Central Association (AdvancED).

 STATEMENT OF FAITH

A Statement of Faith is a list of our basic beliefs. Each Dayton Christian School faculty and staff member, as well as each student’s family, must agree to the following Statement of Faith:

This Statement of Faith represents our core beliefs and selected communal affirmations. It does not exhaust the extent of our beliefs. The Holy Scriptures made up of the Old and New Testaments comprise the fullest expression of our beliefs and the ultimate authority for all that we believe. As the inspired and unerring Word of God they necessarily speak with final authority whenever they make any claim about the nature of reality and the proper conduct of humanity. Particularly, it is the Holy Scriptures that reveal the “sure foundation” of the teachings of Jesus Christ and His apostles which are essential for the blessing and direction of His church until He returns (Matthew 28:18-20; Acts 2:42; 1 Corinthians 15:1-11). These teachings are essential both with respect to their content and to their function as the interpretive guide for the appropriation of all that the Scriptures teach. Legacy Ministries International (“LMI”) doing ministry as Dayton Christian School (“DCS”) must rightly read the Scriptures to discern, teach, and live out the truths revealed therein. It is not at liberty to depart from them for a different authority if it is to authentically bear the name “Christian.” Though we strive to live peaceably with all people and to obey legitimate government authority, in instances involving matters clearly taught in Scripture we must ultimately obey God rather than man if the two come into conflict (Acts 4:18-21).

DCS subscribes to the following Statement of Faith:

- We believe the Bible to be the inspired and the only infallible, authoritative Word of God. (2 Timothy 3:16-17; 2 Peter 1:21)
- We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit. (Genesis 1:1; Matthew 3:16-17; John 10:30, 37-38)
- We believe:
  - in the deity of our Lord Jesus Christ (John 10:33);
  - in His virgin birth (Isaiah 7:14; Matthew 1:23; Luke 1:35);
  - in His sinless life (Hebrews 4:15, 7:26, 9:12);
• in His miracles (John 2:11);
• in His vicarious and atoning death through His shed blood (1 Corinthians 15:3; Ephesians 1:7; Colossians 1:14; Hebrews 2:9);
• in His bodily resurrection (John 11:25; 1 Corinthians 15:4);
• in His ascension to the right hand of the Father (Mark 16:19); and
• in His personal return in power and glory. (Acts 1:11; Revelation 19:11-16).

- We believe that man is sinful by nature and that regeneration by the Holy Spirit is essential for his salvation. (Romans 3; John 3:16-19, 5:24; Ephesians 2:8-10; Titus 3:5,6)
- We believe that the blood of Jesus Christ, shed on the cross, provides the sole basis for the forgiveness of sin. Therefore, the only means to salvation is belief in Christ's substitutional death and resurrection. (Acts 4:12; 13:38-39, 1 Corinthians 15:1-4; Romans 4:4-5, 5:1; John 3:16; Ephesians 2:8-9; Acts 16:31; Ephesians 1:4-5)
- We believe in the continuing ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life. (Ephesians 4:30, 5:18; 1 Corinthians 3:16, 6:19-20)
- We believe in the resurrection of both the saved and the lost. They who are saved unto eternal life and they who are lost unto eternal damnation. (John 5:28, 9)
- We believe in the spiritual unity of believers in our Lord Jesus Christ. (Romans 8:9; 1 Corinthians 12:12-13; Galatians 3:26-28)
- We believe in the creation of man by the direct act of God. (Genesis 1:26-28; 5:1-2)
- We believe God’s plan for human sexuality is to be expressed only within the context of marriage, that God created man and woman as unique biological persons made to complete each other. God instituted monogamous marriage between male and female as the foundation of the family and the basic structure of human society. For this reason, we believe that marriage is exclusively the union of one genetic male and one genetic female. (Genesis 2:24; Matthew 19:5-6; Mark 10:6-9; Romans 1:26-27; 1 Corinthians 6:9)

INTERNATIONAL ORGANIZATIONS

Dayton Christian School is a charter member of the Association of Christian Schools International and is accredited by this international Christian school organization. We are also accredited through Advanced Ed, the largest community of education professionals in the world. We are a non-profit, non-partisan organization that conducts rigorous, on-site reviews of a variety of educational institutions and systems to ensure that all learners realize their full potential.

Dayton Christian School does not support or endorse the World Council of Churches, National Council of Churches, or any other world, national, or regional organization which gives Christian recognition to unbelievers or which advocates multi-faith union.

NONDISCRIMINATION STATEMENT

Dayton Christian School admits students of any race, color, national and ethnic origins to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in admissions policies, financial aid, athletic and other school-administered programs. DCS reserves the right to select students on the basis of academic performance, religious commitment, lifestyle choices, and personal qualifications including a willingness to cooperate with DCS administration and to abide by its policies. (Romans 2:11)

BIBLE TRANSLATION STATEMENT

We believe the original manuscripts of the Bible to be verbally inspired and the only infallible, authoritative, and inerrant Word of God. We believe the Word of God has been providentially preserved through the ages and reliably translated into English. While many good translations exist, for ease of instruction, the only two versions approved for memorization are the English Standard Version and the New King James Version. However, if other Christian textbook publishers or authors use translations that we feel are true to the original texts, they will not be excluded from our curriculum.
DOCTRINAL POSITION

Even though we have many denominations represented on our staff and in our student body, we have experienced great unity at Dayton Christian School. God has blessed this ministry because we have strived to place Jesus Christ at the focal point of everything we do. We all believe in the central message of the Word of God, as stated in our Statement of Faith, and stand solidly behind the Statement of Faith that appears on every student and teacher application and is stated here in the Parent/Student Handbook. We do not compromise on the central doctrines of the Word of God, yet those of us who belong to the body of believers may have some distinctives that are peculiar to our particular denominations. When these particular issues are raised in our school, we refer the students to parents and their local church for guidance and instruction.

FOUNDATIONAL CHARACTER QUALITIES

- Acceptance: Realizing and treating all people as made in God’s image (James 2:1).
- Attentiveness: Listening with my ears, eyes, and heart (Proverbs 4:20-21).
- Carefulness: Taking one step at a time to do a job right (Ephesians 5:15).
- Contentment: Satisfied with what the Lord has given me and where He has placed me (1 Timothy 6:6).
- Courage: Meeting opposition with confidence (Joshua 1:7a).
- Creativity: Doing something in a new way (Genesis 1:31a).
- Dependability: Doing what I said I would do (Ecclesiastes 9:10).
- Diligence: Working hard to accomplish a task (Proverbs 22:29).
- Discernment: Seeing things as they really are (Hebrews 5:14).
- Faith: Believing and acting on what God says He will do (Hebrews 11:1).
- Forgiveness: Treating someone as though he/she never hurt me (Colossians 3:13).
- Friendliness: Eager to share myself with others (Proverbs 18:24).
- Generosity: Sharing what I have with a cheerful spirit (2 Corinthians 9:7).
- Helpfulness: Being ready to serve at any time (Isaiah 41:6).
- Honesty: Having truthful words and ways (Ephesians 4:25).
- Honor: Showing deep respect for God and others (Hebrews 12:9).
- Humility: Giving credit to God and others for the achievements in my life (Proverbs 16:19).
- Initiative: Making the first move without being asked (Proverbs 6:6-8).
- Integrity: Doing the right thing even when only God knows (James 4:17).
- Kindness: Having tender and gentle words and ways (Ephesians 4:32).
- Love: Meeting another’s needs sacrificially (John 15:12).
- Meekness: Being peaceable and gentle even when I don’t get my own way (Titus 3:2).
- Morality (Purity): Living a holy life (1 Thessalonians 4:3).
- Obedience: Doing what I am told without challenge, excuse, or delay (Hebrews 13:17).
- Orderliness: Having everything in its place (1 Corinthians 14:40).
- Patience: Waiting with a joyful spirit (James 5:8).
- Perseverance: Doing a job when it gets tougher than expected (1 Corinthians 16:13).
- Promptness: Being on time (Galatians 4:4).
- Respect: Esteeing and honoring those God puts over me (1 Thessalonians 5:13).
- Responsibility: Doing what I know I ought to do (1 Corinthians 4:2).
- Self-control: Doing something even when I don’t feel like it (1 Corinthians 9:25a).
- Tactfulness: Being able to do or say the right thing at the right time in the right way (Ecclesiastes 8:5).
- Tenderheartedness: Feeling the joys and hurts of others (Ephesians 4:32a).
- Thankfulness: Being grateful and saying so (1 Thessalonians 5:18).
- Thriftiness: Wisely using the resources God has given me (Luke 16:10).
- Wisdom: Thinking and doing things God’s way (Proverbs 4:7).
FOUNDATIONAL BIBLICAL PRINCIPLES

The following list represents the essential biblical truths that form the backbone of what we teach. These principles are consistent with our Statement of Faith and they serve as the basis for our Character Quality Program. Together they constitute an overview of the biblical worldview, which underlies all we teach in all our curricular and co-curricular activities at Dayton Christian School.

1. Concerning God
   1.1. Who God Is
      1.1.1. God is orderly (1 Corinthians 14:33).
      1.1.2. God is sovereign (Daniel 4:34-35).
      1.1.3. God is faithful (Lamentations 3:22-23).
      1.1.4. God is wise (Romans 11:33; Proverbs 9:10).
      1.1.5. God is impartial (Acts 10:35).
      1.1.6. God is the Creator (Genesis 1:1-31).
      1.1.7. God is the source of all truth (John 14:6).

   1.2. What God Does
      1.2.1. God provides for us (2 Peter 1:3; Matthew 6:33).
      1.2.2. God has established laws, which bring order to the universe (Galatians 6: 7-10).
      1.2.3. God values each member of the Body of Christ (1 Corinthians 12).
      1.2.4. God has given us the gift of language (2 Peter 1:21).
      1.2.5. God has ordained several social institutions:
              1.2.7. God ordained the family (Genesis 2:18; Matthew 19:5-6).
              1.2.8. God ordained the church (Ephesians 3:6).

2. Concerning Our Response to God
   2.1. God holds all of us accountable for our words, thoughts, and actions (2 Corinthians 5:10).
   2.2. God is worthy of our finest efforts (Colossians 3:17, 23).
      2.2.1. We must accept what God has done:
      2.2.2. We must accept God’s provision for our salvation (Romans 3:23; Romans 6:23).
      2.2.3. We must accept the way God made us (Psalm 139).
      2.2.4. We must welcome the chastening of the Lord and the sorrows and hurts of life as necessary steps of growth (James 1:2-4; Hebrews 12:7-13).
      2.2.5. We must saturate our minds with Scripture so that we may cultivate a biblically-informed worldview (1 Thessalonians 5:21).
      2.2.6. We must discover God’s purpose for our lives (2 Peter 1:5-7; Ephesians 4:22-24).

3. Concerning Our Response to One Another
   3.1.1. Because we were made in God’s image, we must respond to one another with honor and respect (Genesis 1:26-27; James 3:9-10).
   3.1.2. We must handle our relationships with wisdom, humility, and love.
      3.1.2.1. When we fail, we must clear our conscience before God and man (1 Timothy 1:5; 1 Timothy 1:19).
      3.1.2.2. We must yield our rights to God and defer to one another (Philippians 2:5-8).
      3.1.2.3. When others fail us, we must forgive them (Matthew 6:12).
      3.1.2.4. We must avoid sexual impurity (1 Thessalonians 4:3-8).
      3.1.2.5. We must share our faith with others (Matthew 28:18-20).

Concerning Our Response to God’s Creation
We were made in God’s image and given the responsibility to reflect Him well to all creation (Genesis 1:26)
DAYTON CHRISTIAN SCHOOL DIVERSITY STATEMENT

DIVERSITY AND UNITY AT DAYTON CHRISTIAN SCHOOL

DCS is a community of learners functioning as one within the body of Christ. Together we strive to live with one another in unity, peace, and righteousness. Our ability to fully demonstrate these qualities is limited by the extent to which we resemble the breadth of God’s family. Recognizing that unity is not uniformity, and based on the diversity that we witness in the body of Christ, we believe that greater diversity at DCS enhances the educational experience by providing a better context for demonstrating the unifying power of the Gospel. It also better equips all our students for success in the increasingly global and diverse world that awaits them.

DCS has a calling that is higher than tolerance, superficial compliance, or obligation. Our goal is purposeful transformation to the image of Christ. We are called to build Christian community rather than embracing concepts such as tolerance. Our school should model the reality of the body of Christ, and be inclusive of diverse people of God using their unique gifts for God’s glory. Through the power of the Holy Spirit we are to reflect the biblical mandate to be ministers of reconciliation, and to bring about genuine unity within a diverse world.

Dayton Christian School (DCS) actively seeks to attract and serve a diverse group of Christian employees and students in an environment that reflects our core values of unity in the Body of Christ, the authority of God’s Word, the pursuit of excellence in all things, and compassionate service and outreach.

MISSION & DIVERSITY

DCS’ mission is to provide a Biblically-integrated, academically rigorous educational experience which:

- Instills students with a love for Christ and God’s Word, learning and others (Mt 22:35-40)
- Inspires students to approach scholarship, athletics, fine arts, and service as an act of worship (Eph 4:1-3; Col 3-23-24)
- Equip students to reach their full, God-given potential within the Body of Christ, to live out their faith with grace, wisdom, and courage

The Dayton Christian Schools Diversity Statement supplements our mission by affirming our commitment to be a diverse Christian school, known for our oneness in Christ, our love for all who bear His image, and our commitment to biblical community. The purpose of this statement is to help DCS fulfill its mission by equipping its faculty, staff, and students to respond biblically to the challenges and opportunities inherent in a diverse culture.

BIBLICAL PRINCIPLES FOR DIVERSITY

Dayton Christian Schools’ approach to diversity is built upon the following biblical principles:

- God’s creative authority
  Scripture clearly states that all people are created in the image of God and that Christian unity is fully rooted in the person of Jesus. (Gen 1:27, Gal 3:28) As image bearers of the living God our mandate is to treat all people, regardless of belief, with dignity and respect.

- God’s redemptive power
  Though all humanity groans under sin’s curse as a result of Adam and Eve’s rebellion in the Garden of Eden, God mercifully created a path of redemption that could only be obtained through the perfect life, death, and resurrection of his only son, Jesus and our trust in him alone for the forgiveness of sin. It is only through the indwelling power of the Holy
Spirit that Christian brothers and sisters can realize proper fellowship with one another and their neighbors. God offers redemption to all who will believe in Christ, making no distinctions based on race, gender, ethnicity, ability, age, or socioeconomic level. There is no hierarchy of value within the Body of Christ, based upon these areas of difference. Redemption, reconciliation, and equality is evident in the work of Jesus Christ and the life of the early church. (Mk 16:15, Lk 24:47; Acts 10:27-28, 34-35; Acts 15; Gal 2:6-14; Eph 2:17-18; 1 Cor 12:12-20)

• God’s demonstrated love

God is love and as followers of Christ, we are commanded to love one another out of our own love for him. (1 Jn 4:7-8) It is this same love that uniquely defines and identifies us from the rest of the world (Jn 13:34-35) and compels us to love our neighbors as ourselves, love our enemies, greet strangers, help those in need, and treat others as we would like to be treated. Obedience to Christ requires that we intentionally live according to this ethic. (Psalm 82:3; Matthew 5:43-48; Luke 10:25-37; Ephesians 4:1-6)

• God’s eternal plan

As believers in Jesus we celebrate the fact that God has promised to prepare a place called heaven where sin will no longer exists and we will dwell face to face with the resurrected Christ for all of eternity. (Jn 14:1-3) God’s word also clearly reveals that heaven’s residents will include people from every cultural background from all over the world. (Rev 7:9-10) Our claim that we are “educating for eternity” is founded upon God’s love for all people and his plan to draw all nations to himself for his praise and glory.
Applicable Biblical Principles & Character Qualities Related to This Section:
The biblical principles of **God ordaining the family** (Genesis 2:8) and **God holding us accountable** (2 Corinthians 5:10) pertain to these policies.

Policies in this section are based on the character qualities of **tactfulness** – being able to do or say the right thing at the right time and in the right way (Ecclesiastes 8:5) and **responsibility** – doing what I ought to do (1 Corinthians 4:2).

ACADEMIC INFORMATION ON INTERNET FOR GRADES 1-12

Student courses, class pages, assignments, grades, and transcripts are available on DC Connect for our parents and students to access. Navigate to [https://connect.daytonchristian.com](https://connect.daytonchristian.com) and log in to parent or student account. If you have forgotten your password or this is your first time logging in, please click, “Forgot Login or First Time Logging In” link below the sign in window. Grades and transcripts are listed as links under the progress tab.

PARENT/TEACHER CONFERENCES

Parents are urged to attend the Parent/Teacher Conferences. These are scheduled for two days in the fall.

Additional parent/teacher conferences may be scheduled at any time throughout the school year. Preschool will have additional conferences in the spring.

BEGINNING OF THE YEAR PARENT MEETING

It is important that all parents attend appropriate transitional meetings at the beginning of the school year at their respective campus. Please see summer communication for dates and times.

CONTACT INFORMATION

It is essential that parents keep all of their contact information (home and work phone numbers, cell phone numbers, and email addresses) current with their child’s school office and the Admissions Office. Routine and time sensitive communication depends on correct information. You may update your account info by logging into DC Connect, clicking on your name and choosing profile.
ADDRESSING CONCERNS (MATTHEW 18:15-17)

One of the core values at Dayton Christian School is the Matthew 18:15-17 principle in the spirit of Galatians 6:1. The principle calls for only giving a good report about another believer and not listening to someone give a bad report about a believer unless that believer is present as a witness.

Matthew 18:15-17

“If your brother sins against you, go and tell him his fault, between you and him alone. If he listens to you, you have gained your brother. But if he does not listen, take one or two others along with you, that every charge may be established by the evidence of two or three witnesses. If he refuses to listen to them, tell it to the church. And if he refuses to listen even to the church, let him be to you as a Gentile and a tax collector.”

Galatians 6:1

“Brothers, if anyone is caught in any transgression, you who are spiritual should restore him in a spirit of gentleness. Keep watch on yourself, lest you too be tempted.”

The following definitions and goal are appropriate:

1. Definition of a good report - A commitment to not give or hear something bad about another unless as a witness.
   “Argue your case with your neighbor himself, and do not reveal another’s secret” (Proverbs 25:9).

2. Definition of a bad report - “There are six things that the Lord hates...one who sows discord among brothers” (Proverbs 6:16-19).
   a. Slander - sharing with a design to hurt.
   b. Gossip - sharing detrimental information with those who are not part of the problem or part of the solution.
   c. Whisperer - one who secretly or privately passes on evil reports to others.

Goal of Matthew 18 – Restoration - the mark of spirituality is not whether we are able to expose a brother, but whether we are able to restore him.

This is the process of how to address concerns when a parent has a concern that relates to a teacher, coach, or staff member. The parent would contact the teacher, coach, or staff member and request to meet on a one-to-one basis. In confronting the fellow believer, one would say “I always want to be able to give a good report about you, and yet something concerns me and I need to understand your position.” If the one-on-one encounter resolves the issue, then it stops and goes no further.

If the issue is not resolved, then the party with the concern takes along with them a witness from within the school. If it is a teacher involved, we strongly suggest that the building principal goes with them to meet with the teacher. If there is no resolution, it does not give the concerned party the opportunity to talk with anyone else about the situation.

If after the second encounter, there is no resolution, then the concerned party, along with the teacher or staff member involved and the principal will meet with a representative of the superintendent’s office. Again, the issues are always dealt with the desire of restoration.

BIBLICAL COMMUNICATION COVENANT

The following covenant is one that the school expects every member of the DCS family to adopt and abide by in order to maintain positive communication and support:

- I understand that the objective of this covenant is to encourage obedience to biblical principles in all of my communications in order to glorify God through building unity and teamwork, through maintaining God-honoring relationships, and through serving as a role model to the students of Dayton Christian School. I understand that we (parents, teachers, support staff, administrators, and board members) must work together as a team to train our children to live for Christ.
- I will speak the truth in love (Ephesians 4:15, 25).
- I will encourage and edify through my communications with others (Ephesians 4:29; Romans 14:19).
- I will avoid gossiping and arguing, but rather strive for a spirit of unity (2 Corinthians 12:20; 2 Timothy 2:23-24; 1 Corinthians 1:10).
• I will listen to others, striving to understand them (James 1:19-20).
• I will not leave issues and offenses unresolved. I will take the initiative to seek forgiveness and reconciliation (Matthew 5:23-24; Matthew 18:15).
• I will maintain an attitude of kindness, compassion, and forgiveness (Ephesians 4:32).
• I will respect others as fellow creations of God, considering them better than myself (Philippians 2:3).
• I will slander no one, never being condescending or demeaning to them.
• I will show true humility toward all men (Titus 3:1-2).
• I will use contacts with parents, teachers, support staff, administrators and board members as an opportunity to pray for and with them (2 Thessalonians 1:11; Ephesians 6:18).
• I will let my mind dwell upon those things that are true, honorable, right, pure, lovely, of good repute – those things that are excellent and worthy of praise. (Philippians 4:8).
• Therefore, I will follow biblical principles of communication so that we may work together more effectively as a unified team for the good of the children entrusted to our care and training.
Applicable Biblical Principles & Character Qualities Related to This Section:

We are made in God’s image and He has given us dominion over the planet (Genesis 1:28). God has ordained the church (Ephesians 3:6) and the church should be a part of our lives. The scripture teaches that we must respond to one another in honor and avoid sexual impurity (1 Thessalonians 4:3-8) in our lives. Another principle that is important is God’s ordination of human authority (Romans 13:1-7); therefore, He holds us accountable to that human authority and that accountability will help us in living our lives according to God’s expectations.

The character qualities that are involved in this have to do with self-control – doing something that you really don’t feel like (1 Corinthians 9:25); patience – waiting with a joyful spirit (James 5:8); love – meeting another’s needs sacrificially (John 15:12); helpfulness – being ready to serve at any time (Isaiah 41:6).

STANDARDS OF CONDUCT

Dayton Christian School recognizes that while Scriptures do not provide specific teaching regarding all social practices, they do advocate abstinence in that which is harmful to one’s body (1 Corinthians 6:19) or is offensive to others (Romans 14:13). Practices detrimental to a Christian’s character and body are to be avoided.

When a student submits to the authority of home, school, and church, he/she learns to yield to Christ. Each student’s conduct should be brought into harmony with the principles of God’s Word as revealed in the Bible. We realize that not everyone will agree entirely with all policies as presented, but we must teach ourselves to respect and respond properly to authority, even when we do not agree because this is God’s command to us (Romans 13:1).

Christian conduct is expected of students at all times (both on and off campus). While a student is enrolled at Dayton Christian School, it is understood that the school expects the student to refrain from any behavior that adversely affects the testimony of Jesus Christ, Dayton Christian School, and/or the student and family – 24 hours a day, seven days a week, 12 months a year. The following list is not a comprehensive one of all God expects from us, but we have chosen the following as “bottom line” standards associated with Christian conduct to which we expect adherence by all students:

1. To observe Biblical morality in all relationships.
2. To preserve personal purity.
3. To refrain from the possession, use, sale, and/or distribution of any alcoholic beverages, tobacco, tobacco products, tobacco-like products (vapes), drug substances, drug-like substances, and/or drug paraphernalia.
4. To approach the school and its program in a positive Christian attitude: refraining from negativism either in action, word, or appearance and following the principle of giving a good report (Matthew 18).
5. To commit to a growing relationship with Jesus Christ by spending time in His Word, maintaining a prayer life, and actively attending church.

COURTESY AND RESPECT

Students should practice courtesy and consideration in their association with teachers, school employees, fellow students, and visitors. Respect should be given to their person and property (Ephesians 4:28-32). Students should respect the authority of teachers, administrators and staff members, and treat them courteously, respectfully, and obediently as unto the Lord (Hebrews 13:17 and 1 Thessalonians 5:12-13). Profanity, vulgar, or abusive speech and actions will not be tolerated. Such speaking and acting is harmful to others and is certainly not appropriate or conducive to a student’s moral and spiritual development (Ephesians 4:29).
CHURCH ATTENDANCE

Believing that our role at DCS is to assist the home and church in the task of training young people, we feel that it is of utmost importance for all of our students and parents/guardians to be in regular attendance at their church. We do not feel that we are working in harmony with the home if the family is not active in regular church attendance. Church attendance is required for continued attendance at DCS. You will be asked to update your home church info at the beginning of each year.

CUSTODY ISSUES

For all custody issues involving students, the appropriate principals must have copies of the legal documents. The principal must be notified in writing with documentation of all legal changes in custody provisions. It is the parent/custodian’s responsibility to notify the school of any and all changes.

SOCIAL CONDUCT

Our present society is moving away from godly standards which have controlled the relationships between men and women in the past. The natural desires of man are being allowed to run their course with a minimum of control. The Bible says that the natural heart of man is deceitful and desperately wicked (Jeremiah 17:9). It is our desire as a school to uphold high standards of conduct, appropriate boy-girl relationships, and positive interactions between students. Christian teens are faced with many moral decisions and so Dayton Christian School discourages steady dating and public displays of romantic affection. Wholesome, God-glorifying relationships, however, are encouraged. Students are to avoid public displays of romantic affection.

DANCE PHILOSOPHY

In light of the above section on Christian conduct and in order to build a sense of community that honors the Lord and to increase the sense of wholesome fun in school social settings, appropriate dance may be allowed. The responsibility of the family and the school is to instruct our students on godly and appropriate behaviors in family, church, academic, athletic, social, and other settings. We recognize that appropriate styles of dance can be a valuable part of art, worship, celebration, and exercise. Unfortunately, many forms of dancing are closely associated with things that undermine godliness. Dance is often sexually provocative, occurs in unhealthy environments, or accompanies lyrics that do not reflect our commitment to a pure and godly lifestyle. The school discourages participation in this type of dancing. Expression of dance when performed in an appropriate manner that honors God, promotes holiness and community can be encouraged. The school recognizes dancing may be an appropriate expression of celebration and community both in and outside of school settings; i.e., weddings and worship, exercise and choreography, community building, and artistic dance forms like ballet, folk, or ethnic dance. School chapel and ministry events may incorporate dance that encourages worship and honor of God. Dance at school social events should encourage community building and healthy fun, and should not encourage students to engage in inappropriate physical contact, public displays of affection, sexually provocative dance moves, or require that couples be paired for dancing. Because of this responsibility we will adhere to the following policy on appropriate dance in Dayton Christian School sponsored activities.

SOCIAL EVENT POLICY

The DCS student and guest both must agree to abide by all rules and regulations of the Dayton Christian School as set forth in the DCS Parent/Student Handbook and also agree to abide by the specific rules to the social event regarding the inclusion of any dancing activity. “And whatever you do, in word or deed, do everything in the name of the Lord Jesus, giving thanks to God the Father through him” (Colossians 3:17; 1 Corinthians 6:19-20; 10:31-32).
1. All aspects of the event (including music, band, DJ selection, location, supervision etc.) shall be approved by the campus principal. Music must be wholesome and must be screened for content and style. The administration will determine the protocol for assuring compliance to this policy.

2. Students may not be allowed entrance to the social event if they arrive later than the designated start time unless prior permission has been granted. If anyone leaves the building at any time without permission of the person in charge, he/she must leave the premises and may not be allowed to return. Also, when a student signs out or leaves the event, he/she is no longer under DCS supervision. Parents may be notified when their student leaves, if the student leaves prior to the end of the event.

3. The expectations for dress will be provided by the principal’s office in conjunction with the announcement of the event.

4. No inappropriate or sexually suggestive dancing will be permitted; no bodily contact with one another with the approved exceptions (i.e. hands to hands/arms/shoulder/back as appropriate to ballroom or square dancing). There will be no dancing that could be considered by the chaperones as having the potential to cause an injury. Students will not engage in inappropriate physical contact or public displays of affection. Students who do not cooperate with this rule will be sent home and their parents will be called.

5. Events shall be adequately supervised by the administration, faculty, and staff. The principal or a designee shall have final say over the appropriateness of any aspect of the event.

6. Students in grades 9-12 are permitted to attend the event. Eighth grade students or younger and students age 21 and older are NOT permitted to attend high school social events unless special exception is made by the campus principal.

7. Like all extracurricular events at DCS; if anyone is absent from school during the day of an event (other than an absence approved by the administration), he/she may not attend the event in the evening.

NOTE: The DCS administrators reserve the right to make the final decision as to whether or not any DCS students and/or guests have permission to attend the event and whether to ask an individual to leave the event.

ACADEMIC INTEGRITY

Students are required to do their own work and are not to give or receive help on tests or homework unless the teacher has granted this privilege on a particular project. Since honesty is a Christian virtue that should be displayed by all students, DCS considers cheating a serious offense. During a test, quiz, or exam it is the student’s responsibility to avoid every appearance of cheating. Allowing someone else to use your work is cheating. All books and papers must be out of sight. No talking is allowed. In fact, talking during a quiz or a test may be dealt with in the same manner as cheating.

Plagiarism is also a serious offense and will not be tolerated. Plagiarism is the use of another writer’s ideas or words without giving the writer credit for them. Copying information from the internet and submitting it as one’s own work is an example of plagiarism. A student will receive a zero for the first case of plagiarism. A second incident will result in serious consequences and possible dismissal from school.

Sharing your work or utilizing another students work that is shared via social media, texting, group chat or similar means is considered cheating and plagiarism. Under no circumstances should students share their login and password to online courses or computer systems.

STUDENT-FACULTY RELATIONSHIPS

It is understood that every student at Dayton Christian School should develop and maintain an attitude of respect for each teacher and for fellow students. The proper method of addressing a teacher is to use the term "Miss", "Mrs.", "Mr." ... and all replies should be given respectfully. This standard is applicable on the athletic field and throughout the school day, including all school programs and activities which are sponsored by Dayton Christian School.
In responding to adults, students are to respond respectfully with such phrases as "Yes, Sir", and "No, Ma'am." Mannerly expressions such as "Please", "Thank you", and "Excuse me" are to be used when appropriate. It is expected that boys will respond as gentlemen with sensitivity and proper etiquette (holding doors for girls and allowing young ladies to go first when going through a door).

Students and faculty are to abide by the social media policy prohibiting association with one another on social media until after graduation.

**CARE OF PROPERTY**

Dayton Christian School belongs to God. The way the property is maintained and cared for is important in affecting the Christian testimony of the school and of its students. Thus, willful damage, waste, defacing of, or destruction to school property will not be tolerated. All damage must, of course, be paid for, whether willful or accidental.

No signs, banners, plaques, pictures, posters, or other objects may be hung on walls of any buildings without explicit permission from the school office.

No furniture may be moved from any room without the permission of the principal.

If a student willfully destroys school or private property, suspension and subsequent dismissal may be necessary. If a student happens to damage something by accident, he/she should report it to a teacher immediately.

**TELEPHONES**

All school telephones are for school-related business only. Teachers and students should not be called during school hours except in case of emergency.

**ARRIVAL AND DEPARTURE**

Arrival and departure times are the busiest times of the day on our campuses for vehicle and pedestrian traffic. Following traffic and safety guidelines at all campuses will help ensure the safety of our students and assist in providing a smooth flow of traffic.

**Traffic Rules**

1. Do not park and leave your vehicle unattended in any FIRE LANE or NO PARKING ZONE.
2. Park only in designated parking areas described by the campus traffic flow plan. Your campus principals will communicate this plan to you periodically.
3. Obey all campus speed limits and traffic signs, including stop signs and crosswalk markings.
4. Allow buses to have the right of way; do not park in bus loading zones.
5. Obey crosswalk and car pool monitors, whether they are staff, teachers, volunteers, or student safety patrols.
6. Arrive on time for drop-off and pick-up.
7. Wait in the correct place for your pick-up and/or drop-off.
8. Avoid using your cell phone while driving your vehicle on campus. Safety needs your full attention.
9. Please make sure that anyone who picks up or drops off your children for you is aware of the traffic rules on the campus.

**Elementary School K-6**

No student is to be on school premises before 45 minutes of starting time or 30 minutes after school is dismissed. Any child staying after must report to Extended Care. After school bus students are to go directly to their buses.

**High School 7-12**

Students are not to be on the school premises prior to 45 minutes before starting time in the morning or after 3:30 pm, unless the school office grants permission
or they are supervised by a faculty or staff member. If a student must remain on campus after 3:30 PM they will be required to report to the Library and remain there until their ride arrives to pick them up.

**PARKING – HIGH SCHOOL**

All student automobiles must be registered with the school office with an auto registration form and a $10 parking permit. Automobiles must be parked at regularly assigned places in the parking area and may be used only in accordance with the regulations listed. The administration reserves the right to deny a student the privilege of driving.

1. All cars are to be locked.
2. No students are permitted in parking area or cars during school hours without administrative permission.
3. Cars are not to be used during school hours without permission of parents and the school office.
4. Students will obey all campus traffic signs and speed limits at all times while driving on campus.
5. Students will respect the property rights of the school's neighbors.
6. A fine of $15.00 is levied for the screeching of tires, non-registered vehicles, reckless operation, improper parking, and/or excessive speed around and on the school property.

**PUPIL TRANSPORTATION**

Transportation is provided by some local school districts in accordance with State Transportation Aid for non-public schools. Dayton Christian School provides limited routes according to established rates. Many families form and utilize car pools.

Safe, proper, and acceptable student behavior on school buses is essential for students using such transportation. Misbehavior may result in detentions or loss of bus privileges for a period of time. DCS students are expected to abide by these guidelines whether they ride public transportation or public school buses.

For all bus stops, the parents need to have the student at the pick-up spot no later than five minutes prior to the scheduled pick-up time. For drop-off sites, the parent is to be present at the stop no later than five minutes prior to the scheduled drop-off time. It is important that parents are on time to pick up their student(s) because the bus must maintain its schedule for other stops and families. Repeated tardies at bus stops can lead to a loss of bus privileges.

Each pupil is assigned a designated place of safety at the bus stop. Students must proceed to this designated area so the bus driver can account for each pupil at the designated place of safety before leaving the drop-off area. In addition, behavior at the school bus stop must not threaten life, limb, or property of any individual.

Students must leave or board the bus at locations to which they have been assigned unless they have written and signed parental and administrative authorization to do otherwise. DCS cannot authorize students to ride buses belonging to other school districts.

**LUNCH PERIOD**

Students are not permitted to leave the campus for lunch. All lunches will be eaten in the cafeteria unless exceptions are communicated by the administration. Parents may take their own child/children out for lunch. Other adults listed on the Emergency Authorization Form may also check out a student for lunch. Consideration needs to be taken to be back on campus on time for the class period following lunch.

1. All food is to be eaten in the lunchroom.
2. Tables are not to be moved.
3. Each student is to clean his/her area when concluding lunch.
4. Courtesy and good manners are to be in evidence at all times.
5. All trash is to be placed in the trash containers.
LIBRARY (HIGH SCHOOL & JUNIOR HIGH)

1. Each student going to the library during school hours must have a Hall Pass (Library Pass at the high school level), signed by the teacher for whom the research/work will be completed. This pass must be shown to the study hall monitor prior to signed out and given to the librarian at the circulation desk when the student enters the library. It must be signed by the librarian and carried back to the teacher when the student leaves the library. If a student leaves the library before the end of the period, he/she is to report back to the study hall or classroom.

2. Books are checked out at the circulation desk. They are checked out for two weeks and may be renewed once. A fine is charged per day on books not returned by the due date.

3. Magazines and reference books are to be used only in the library.

4. The library is a place for study and reading. The librarian may permit limited talking.

5. Students who abuse their library privileges will be restricted from the use of the library.

6. Students using computers in the library for research must recognize that the computer time is a resource and must be shared with others.

TEXTBOOKS/MATERIAL/EQUIPMENT

All textbooks/materials/equipment are loaned to students for their use during the school year. Textbooks are to be kept covered (grades 5-12) and handled carefully. Students will be required to pay for lost or damaged school issued books, materials, or equipment. A hold on both the student and parent account may be put in place until this fee is paid or the book returned.
USE OF THE INTERNET

The use of the internet in Dayton Christian School must be in support of education and academic research and consistent with the educational objectives of Dayton Christian School. Students using the internet at school must complete the Acceptable Use Policy (AUP).

Dayton Christian School (DCS) offers three types of school-use technology depending upon a child’s grade level or the duties of a staff member: access to the internet, access to data file storage, and access to a student e-mail account. Access to and use of all three is operated and controlled by DCS policy and monitored through filter systems, system checks/logs, and direct access to each account. These resources are intended only for the educational use of the student or staff member and will be accessed and monitored by the school. Misuses can be subject to denial of use, school disciplinary procedures, or in some cases, evidence turned over for lawful prosecution.

As the school looks at the internet, we desire to look at it holistically, seeking to filter its possibilities, as in all of life, through a biblical filter system where technology is not the thing to be esteemed, but a means to study the Creator and the world He has created for us. Our hearts need to be guarded in all of life’s experiences (2 Corinthians 10:5), but especially where research, visual images, and data retrieval imprint lasting impressions on developing minds and spirits (Matthew 12:35, Luke 6:45). We seek not a device of temptation but a tool to be used wisely, embracing only the parts that will not defile our heart and soul (Matthew 15:18-19) as we eagerly train young men and women after God’s own heart (1 Thessalonians 3:13). It is our resolve to use the internet with the same attitude Paul had in writing to the Romans, “...but I want you to be wise as to what is good and innocent as to what is evil” (Romans 16:19). DCS uses a filtering and monitoring system to attempt to screen inappropriate sites and materials.

The educational value of appropriate information on the internet is substantial. The internet is composed of information provided by institutions and people all over the world and therefore also includes material that is not of educational value in the context of the school setting. There is information which may be judged as inaccurate, abusive, profane, sexually oriented, or illegal.

DCS does not condone or permit the use or storage of this type of material for students or its staff. While software in use can help screen undesirable information, it is a joint responsibility of school personnel and the parent or guardian of each student to educate the student about his/her responsibility when using the internet. It is vital to work together to support students in responsible use of this vast reservoir of information.

Internet access is available to students only on computers that are in highly traveled areas of the school building such as classrooms, computer laboratories, and the media center. However, parents and guardians must be aware that while at school, direct supervision by school personnel of each student using the computers is not always possible. No filter is 100% effective in blocking all objectionable content. Thus, students and staff members are expected to use the resources in a manner consistent with our Christian values and will be held responsible for their use.

DCS strongly encourages parents to discuss with their children their own expectations for their child’s internet use.

Internet activities which are permitted and encouraged:

1. Investigation of specific topics being studied in school
2. Investigation of opportunities outside of school related to community service, employment, or further education.
3. Access to web sites of other ministries and faith-based organizations that share similar values with DCS.
Internet activities which are not permitted:

1. Connecting a personal electronic device to any school network without permission;
2. Playing games, using chat sites, or maintaining social interaction sites unless specifically assigned by a classroom teacher in a course of study;
3. Searching; viewing or retrieving materials that are not related to school work, community service, employment or further education (thus, searching or viewing sexually explicit, profane, violence promoting, or illegal materials is not permitted);
4. Copying, saving, or redistributing copyrighted materials (users should assume that all material is copyrighted unless explicitly noted);
5. Subscription to any services or ordering of any goods or services;
6. Sharing of the student’s home address, phone number, passwords or other personal information, or such information of another student;
7. Attempting to circumvent any web filters, firewalls, or system policies;
8. Any activity that violates a school rule, or a local, state, federal law.

Any student found in violation of the Technology Acceptable Use Policy may be subject to disciplinary action under the school discipline policies. If a student or staff member has any questions about whether a specific activity is permitted, they should ask a teacher, administrator, or supervisor. Accidental access of inappropriate material may happen and should it occur, it should immediately be reported so appropriate steps can be taken to block the site in the future.

USE OF DATA STORAGE

School-provided storage space is intended for the educational, not personal use, of its students and employees. It will be monitored for appropriateness by specific school personnel. Executable files are not permitted in storage space on the school’s file system without prior permission by the I.T. department. File content will be deemed appropriate by school policy and at the discretion of an administrator or supervisor.

LIABILITY

Dayton Christian School makes no warranties of any kind, whether expressed or implied, for the service it is providing. DCS will not be responsible for any damages you suffer. This includes non-deliveries, misdirected-deliveries, or service interruptions caused by our own negligence or your errors or omissions. Use of any information obtained via the internet is at the user’s own risk. DCS specifically denies responsibility for accuracy of information obtained through the internet.

EXCEPTIONS OF TERMS AND CONDITIONS

All terms and conditions as stated in the Acceptable Use Policy are applicable to Dayton Christian School. These terms and conditions reflect the entire agreement of the parties and supersede all prior oral or written agreements and misunderstandings of all parties.
DAYTON CHRISTIAN SCHOOL SOCIAL MEDIA POLICY

Our goal at Dayton Christian School is to be proactive in educating our parents and students about social media and cell phone dangers and opportunities. Dayton Christian strives to be an exemplar of how to navigate the through social media platforms and relationships outside of school.

Dayton Christian employees may not be friends with any currently enrolled Dayton Christian student (unless the student is a relative) on any social media outlets that are not public. Social media accounts that are seen by the public (i.e. Facebook, Instagram, and Twitter) are appropriate social media accounts where employees and students may become “friends.” Social media accounts that are private (i.e. Snapchat) are not acceptable accounts where employees and students can be “friends.” The exception to being friends on private social media accounts is if a Dayton Christian employee is related to a Dayton Christian student. Furthermore, any social media accounts that employees and students are “friends” on are not permitted to engage in direct messaging that is private and not accessible to public view.

Dayton Christian does permit their employees to text their students provided it be in a group text message. There must be at least three people involved in every group text message that involves a Dayton Christian employee and a Dayton Christian student.

Revised/Approved 4/16/18

HALL PASSES (GRADES 5-12)

Students are NOT to be in the hall during class at any time without a Hall Pass. A student must report to assigned class before a pass to visit another teacher is valid. If a teacher detains the student after class, he/she is to give the student a tardy pass.

LOCKERS

No student should ever enter another student's locker. Lockers are inspected periodically. They must be kept clean and neat. Nothing may be posted on the outside of the lockers without administrative approval and anything posted inside must be morally and ethically acceptable to the administration. Food, other than sack lunches, is NOT to be kept in the lockers.

The administration reserves the right to check the lockers at any time. The student assigned to the locker is responsible for the damages done to the locker. Students are encouraged to use locks on their lockers. Students are not permitted to modify the locker doors or locks.

GYM/MULTIPURPOSE ROOM RULES

1. Gym shoes are to be worn during gym classes and other gym activities.
2. There will be no playing in the gym/multipurpose room unless supervised by a teacher or coach.
3. Students will remain in the gym/multipurpose room area until the assigned Physical Education class is over.
4. No food or drink is allowed in the gym/multipurpose room.

WEIGHT ROOM RULES

Students will only be permitted to use the Weight Room when supervised by a designated coach or an adult approved by the athletic director. Equipment in the Weight Room will be cleaned after use according to appropriate Athletic Department guidelines.

PLAYGROUND RULES (ELEMENTARY)

1. All children must wait for an adult to escort them to the playground.
2. Walk in a line, both entering and leaving the playground.
3. Nothing is to be thrown at each other (rocks, snowballs, balls, leaves, etc.).
4. Never leave the playground without reporting to an adult on duty.

Revised Sept. 4, 2018
5. One child per swing – no standing on swings – no high swinging.

Recess is an important break for youngsters to constructively channel their energies. They are expected to participate unless excused by their parents or teacher. A doctor’s recommendation is required to miss more than three consecutive days of recess. The keynotes of a good playground are safety and sharing. Any activity which could be dangerous to one's self or others will not be permitted. Playground equipment, balls, etc., must be shared.

Volunteer playground supervisors should be given the same respect as the teachers. Discipline problems will be referred to the building principal.
ATTENDANCE

Applicable Biblical Principles & Character Qualities Related to This Section:

God holds each of us accountable for our thoughts, words, and actions (2 Corinthians 5:10).

DCS believes that God is worthy of our finest efforts (Colossians 3:17, 23) so we should be faithful to attend school on time. The Bible teaches that God is impartial (Acts 10:35) so DCS attempts to follow this guideline in the following areas.

Here are some examples of character qualities that you might see applied or emphasized in this section of our handbook. Promptness – being on time (Galatians 4:4); thriftiness – wisely using the resources God has given me (Luke 16:10); orderliness – having everything in its place (1 Corinthians 14:40); and attentiveness – listening with my ears, eyes, and heart (Proverbs 4:20-21).

ATTENDANCE PROCEDURES AND POLICIES

According to the Ohio Department of Education A student is chronically absent if he or she misses as few as two days of school a month. 2 DAYS PER MONTH x 9 MONTHS = CHRONIC ABSENCE

Students who miss more than 10 days of excused absences in a semester must provide physician documentation of illness to receive credit for the course. This is evaluated on a case by case basis by the administration.

Chronic Absenteeism: ESSA defines chronic absenteeism as missing 10 percent or more of the school year for any reason — excused absences, unexcused absences and absences due to out-of-school suspensions. Students who are chronically absent are missing a significant amount of school, thus, missing out on important classroom time. Chronic absenteeism is different from truancy and from average daily attendance.

Habitual Truancy: Ohio Revised Code defines habitual truancy as “any child of compulsory school age who is absent without legitimate excuse from the school the child is supposed to attend for thirty or more consecutive hours, forty-two or more hours in one school month, or seventy-two or more hours in one school year.”

Excessive Absences: Ohio Revised Code defines excessive absences as a child of compulsory school age who “is absent with or without a legitimate excuse from the public school the child is supposed to attend for thirty-eight or more hours in one school month, or sixty-five or more hours in one school year.”

Any student found to be habitually truant from school as defined by Ohio Revised Code section 2151.011 may be unable to participate in any interscholastic, co-curricular and extracurricular activities.

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<th>Consecutive hours</th>
<th>Hours per school month</th>
<th>Hours per school year</th>
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<td>Habitual Truancy</td>
<td>30 without legitimate excuse</td>
<td>42 without legitimate excuse</td>
<td>72 without legitimate excuse</td>
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<td>Excessive Absences</td>
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<td>38 with or without legitimate excuse</td>
<td>65 with or without legitimate excuse</td>
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<tr>
<td>Chronic Absenteeism</td>
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<td>10% with or without legitimate excuse</td>
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In order to be in compliance with state laws relative to attendance, to help build the character quality of responsibility in students, and to continue to recognize the parents’ continuing responsibility for their children, the following guidelines have been established:

1) Excused absences include:
   a) Illness
   b) Death in the immediate family
   c) Medical or dental appointment
   d) When the public school in your district is closed due to a calamity day
   e) Emergency (at administrative discretion)
   f) Suspension
   g) Constructive family & church activities
      i) Since the home is the center of the child’s educational program, the school encourages collective family activities which involve the student in fruitful learning experiences. Students may be excused from school at the prior written request of parents for constructive experiences.
      ii) Arrangements must be made prior to the absence.
   h) Family Vacation if approved at least two months in advance and with a maximum of 5 days of school absence.
   i) Other valid situations – which will be determined at the discretion of the building principal with prior approval.

2) Unexcused Absences:
   a) Grades K-6: Parents will be contacted by the administration.
   b) Grades 7-12: Student will receive no credit (a grade of “0”) for missed work including tests or exams.
   c) Examples of unexcused absences include:
      i) Shopping
      ii) Oversleeping
      iii) Missing the bus/Ride
      iv) Fishing/Hunting
      v) Non-school athletic event
      vi) Hair appointment
      vii) Individual student trip

3) Parental permission SHALL NOT make an absence/tardy excused if it does not meet the criteria set forth above. UNEXCUSED ABSENCES/TARDIES MAY BE TREATED AS TRUANCY FROM SCHOOL.

4) Grades PK: Students absent one hour or more will be counted absent for the half day.

5) Grades K-6: Students out of school from one hour up to four hours will be counted absent for 1/2 day. Students out over four hours will be counted absent for the entire day.

6) Grades 7-12: Students absent from high school for less than a whole day will be counted absent for the periods missed. If a student misses 10 or more minutes of a class, he/she is counted absent from the whole class.

7) If a student is tardy 10 minutes or more from start of school: tardy to school.

8) Signing In and Out: All students who arrive late or who leave before school is out must sign in or out at the attendance office or main office.

9) Any student absent after 11:30 am when a school activity is taking place after school or in the evening (choir concerts, athletic events, etc.), will not be allowed to take part in the activity unless his/her absence during the day was prearranged with the administration.

10) We ask that parents call the attendance line before 9:00 am (291-7248) OR email (attendance@daytonchristian.com) if their child is absent. This enables us to know for sure where the students are and helps provide safety for all of our children.

11) If a phone call or email is not received, then the state law requires:
    a) A phone call will be made in an attempt to notify the person responsible for that student (parent, guardian, custodian, or other).
i) First phone call will be made to the home.
ii) Second phone call will be made to place of work of person(s) responsible.

12) If the parent does not respond verbally or by note to the attendance person within 3 school days of the absence, the absence will be considered as an unexcused absence and will result in the consequences that come with an unexcused absence.

After the second occurrence of #9, a parental conference will be scheduled.

MAKE-UP WORK FOR ABSENCES

When a student is absent, the student must work carefully with the teachers to get the work made up as soon as possible. **Students will be given the number of days absent plus one additional day to make up work (e.g. if a student is absent 3 days, they will have a total of 4 days to make up the missed work).** However, such work is the responsibility of the student, not the teacher. When an absence occurs, the student shall receive full credit for make-up work, unless it is turned in past the deadline. If, however, a student misses only the day a test is given, or an assignment is due, he/she is responsible to make up the work on or by the first day he/she returns. Work or tests assigned prior to the absence, which fall due the date of absence, or the following day, should be turned in or taken the day the absent student returns to school. An exception to this would be if the parent wrote a note stating that the student was unable to do any studying at all during his/her illness; the test could be delayed by one day.

If a student is present for part of a school day, all homework for that school day, regardless of whether the student attended a class period or not, should be turned into the appropriate teacher. Teachers have the right to deduct the 20% late deduction to homework not submitted that was due on a day a student arrived late or left early.

PICKING UP CHILDREN EARLY

For the safety of the children, we require all individuals picking up children early, including parents, to report to the attendance office first. Teachers will not release a student directly from the classroom except to authorized school personnel.

ATTENDANCE - HIGH SCHOOL & JUNIOR HIGH

**First and Second Semester:** A student who misses 10% or more of a given class in a semester will not receive credit for that class unless unusual circumstances warrant.

**J-Term:** A J-Term class period for grades 9-12 is the equivalent of two “semester class periods”. A student who misses more than 10 minutes of a j-term class will be counted absent for that day. Students who are counted absent more than one day (10%) will not receive credit for the class. Written appeals will be heard for extenuating circumstances.

Parents who want to appeal the loss of credit have two weeks after the end of the semester or J-Term to notify their building principal, in writing, citing the unusual circumstances.

ATTENDANCE - ELEMENTARY

Any student who has been absent more than 10% in a semester must have a doctor’s note for each absence. Any student, with more than thirty (30) absences in the school year, may be required to repeat the grade the following year at the school board’s discretion. Parents should contact the school principal if unusual circumstances occur.
TARDINESS - GRADES K-6

Punctuality is very important. If a student comes to school after 8:15 am, that student is to report to the attendance office for a tardy slip which will permit entrance into class. The building principal will deal with excessive tardiness.

TARDINESS - GRADES 7-12

Punctuality is critical to an environment of learning. Any student who arrives at school after 8:15 am must report first to the attendance office to receive an attendance entrance slip before heading to class. An accumulation of more than six (6) unexcused tardies to school during any semester, or J-Term, will result in a detention. Lateness that extends past ten minutes into any class period results in the student being marked absent for that period. Six or more accumulated unexcused tardies, for any combination of classes, within a semester results in an after school detention. Students who reach their 18th unexcused tardy and each subsequent 6th unexcused tardy, will be required to serve a Saturday School detention at a cost of $25.

LEAVING THE BUILDING

Students must not leave the school building other than at regular dismissal time, except by permission of the school office. A written note, signed by one parent, must be presented to the school office for approval previous to the time of early dismissal. Students must sign out in the attendance office when leaving early. A parent’s phone call is an acceptable alternative to a written note. Students staying for approved after-school activities must have adult supervision and are to remain on the premises until picked up by parents.

STUDENT WITHDRAWAL

When a parent withdraws a student from school, regardless of the reason(s), the parent must complete a student withdrawal form obtained from the office. Teachers will collect textbooks and other instructional materials loaned to the student.

EMERGENCY CLOSING OF SCHOOL

If, for any reason, it becomes necessary to close school, parents may secure details several ways:

1. One Call Now, an automated phone contact will be sent to every school family notifying the student body of a school closing or delay as soon as a decision has been made by school personnel. You are automatically added to our one call list upon registration for the school year. If you are not receiving One Calls please notify Krystal Cox at kcox@daytonchristian.com.
2. Parents may also check our Dayton Christian School website at www.daytonchristian.com as the front page will display the notification.
3. Notification will also be posted on the following TV stations: WHIO Channel 7 and WDTN Channel 2/22. These TV stations will also post the information on their respective websites.

When there is inclement weather, one of two messages will be conveyed: (1) school is closed; (2) school is delayed so many hours. If no message is aired, then one can assume that school is scheduled as usual.
If you are dependent upon public school district transportation, you should abide by the publicized closing or delay of that particular school district. If DCS has school but your district is closed/delayed, student attendance from that school district will be handled as an excused absence or tardy.
SCHOOL UNIFORM DRESS CODE GRADES K-12

Applicable Biblical Principles & Character Qualities Related to This Section:

Since God holds us accountable for our words, thoughts, and actions (2 Corinthians 5:10) our goal is for children to remember that God is worthy of our finest efforts (Colossians 3:17, 23). Our dress should reflect our Christian walk and character. Clothes can be seen as a badge – a visual tool of communicating our faith and trust in God. Because we were made in God’s image, we must respond to one another with honor and respect (James 3:9-10). Our dress should give an appearance that reflects our mission and message. Complying with a dress standard can effectively communicate a respect and honor for the sense of school community. We must yield our rights to God and defer to one another (Philippians 2:3-8). The spirit of deference is critical when details of group guidelines are considered. Although everyone does not agree with every detail, each one yields to the common standard for the sake of unity within the body.

Because there is such a divergence of opinion and perspective on appropriate dress, the school recognizes that not all will agree with the standards of the institution. May the following character qualities help us all to maintain a spirit of unity and community: meekness – being peaceable and gentle even when I don’t get my own way (Titus 3:2); contentment – satisfied with what the Lord has given me and where He has placed me (1 Timothy 6:6); acceptance – realizing and treating all people as made in God’s image (James 2:1); self-control – doing something even when I don’t feel like it (1 Corinthians 9:25a); and morality (purity) – living a holy life (1 Thessalonians 4:3).

I. General Statement of Philosophy:

As followers of Jesus, families associated with Dayton Christian School choose to live in Christian community. When members live in community they distinguish themselves as a unified body and one area that can reflect this spirit of community is the way the school family chooses to dress.

At Dayton Christian School we believe our dress should be characterized by modesty and uniformity. The Bible has much to say regarding purity and holiness. The way a person dresses directly affects the testimony of that individual to others. While outward appearance is only a part of the whole person, modesty or lack of modesty often reflects the attitudes and perceptions of the heart. Through uniformity we encourage an emphasis on school pride and spirit as well as accomplishing student identification and security.

What we choose to wear is often thought of as a personal right or entitlement. Thinking of it this way can make the topic of dress code a highly emotional issue. When we enter into true community, we automatically resign to give up certain rights or personal preferences in order to uplift the body. At Dayton Christian School we have some families who choose a more conservative style of dress while other families select a less conservative approach. As a student at DCS, we ask that you set aside your personal preference to honor the standard of the community. As faculty at DCS we will commit to encouraging the body by keeping students accountable to the community’s standard.

II. General Guidelines:

Each principal will have the final decision concerning any questionable clothing worn by a student. The administration reserves the right to require any student dressed unacceptably to change clothing before attending classes, and an infraction may result in a phone call to a parent to bring appropriate clothing to school for the student.

1. Students are expected to dress according to uniform/dress code from the time they arrive on campus for school until they leave the campus for the day or begin practice for after school activities.
2. All garments must be modest, neat, and clean.

3. All garments are to have a traditional fit. Oversize, tight, or short styles are not permitted. Pants are to be worn at the waist - no sagging. Alterations made to uniform items for purposes other than ensuring a traditional fit may disqualify that item from compliance with the uniform dress code.

4. Skirt length is to be to the top of the kneecap. Slits are acceptable in a straight skirt from the bottom of the hem/skirt up to the knee for walking ease.

5. Visible tattoos and body piercing (except for girl’s earrings) are not allowed. Boys are not to wear earrings/piercings at school or school functions. Hairstyles are to be neat, clean, moderate, combed, and in good taste. Hairstyle extremes (Mohawks, etching/carving, dreadlocks, etc.) and non-traditional or unnatural hair colors (pink, purple, green, etc.) are not permitted. Boy’s hair must be off the collar, above the eyebrow, and part of the ear must be visible at all school events. Clean and neat trimmed facial hair is allowed for boys. The Principal and/or Assistant Principal has the final say on whether facial hair is appropriate.

Tops must completely cover the midriff even when arms are raised. T-shirts (long or short sleeve) may be worn under uniforms and can be any solid color, as long as there is not any writing showing. Jackets, coats, hats, and other outer apparel may be worn to and from school, but must be left in the lockers during the school day unless the principal permits students to wear them because of a cold building. Shorts and skorts must have an inseam of at least six inches (K-4 grades) and eight inches (5-12 grades).

TOPS

Students in Kindergarten – 4th Grade may wear polo shirts without the DC logo in the following colors: white, navy, light blue, red, light pink, and burgundy. All other colors, or variations of these colors, must have the DC logo.

All students in grades 5 – 12 should wear one of the following tops on Monday – Thursday. Tops must display the DC Interlock logo. Students are allowed to wear any Dayton Christian approved hoodie or sweatshirt over their polo/shirt on any given day of the week. If it is removed, the shirt underneath must be a polo with the DC Interlock logo.

DC Interlock Logo: to be displayed on all shirts, sweatshirts, and sweaters worn Monday–Thursday

Polos

- Interlock, Mesh, or Athletic Style
- DC interlock logo.
- Any solid color
- Short sleeve or long sleeve
- Land’s End or Educational Apparel
- K-6 Girls are allowed to wear polo dresses as well.
Sweaters
- Navy Blue, White, Red, Burgundy
- V-neck or crew
- Button up, pull-over, half-zip, or vest
- Kindergarten – 4th Grade are not required to have the DC Logo on sweaters.

Sweatshirts
- DC Interlock Logo or Dayton Christian approved logo. (Class Design, Sport, etc.)
- Hoodie or Crew
- Lands’ End, Educational Apparel, DC Issues Class Shirts, or the DC Spirit Shop only.

Shorts
- Khaki or Navy Blue
- 8 in. Inseam minimum (grades 5-12)
- 6 in. inseam minimum (grades K-4)

Pants
- Khaki or Navy Blue
- Girls may wear ladies cut but not jeggings, leggings, or super skinny fit.

BOTTOMS: The following lower garments must be worn Monday – Friday unless a casual or jean day is announced ahead of time.
FRIDAY TOPS

Students are invited to wear DC Spirit wear tops on Friday. Spirit wear includes any top that is clearly Dayton Christian but does not necessarily have the DC Interlock Logo. These include class t-shirts, DC sport tops, DC event sweatshirts, and other items issued as part of a Dayton Christian event, team, club or class.

III. Activity Dress Code: K-12

During school activities outside the school day (sporting events, academic competitions, drama practice, etc.) students may wear clean, modest clothing without DC logos. Writing or pictures on clothes or face or body paint must not communicate a message that conflicts with school standards. School administration or their designee at any school activity will have the final decision regarding any questionable clothing or dress.

IV. Special Day Dress Code: K-12

Occasionally, special dress days will be established by the principal. Guidelines will be communicated in advance.

V. Field Trips Dress Code: K-12

Students are required to wear the DCS school uniform on all field trips. Exceptions: those trips that are planned around recreational activities or activities that may damage the uniform. Dress standards will be established by the principal. Guidelines will be communicated in advance.

UNIFORM ORDERING INFORMATION

Educational Apparel:

1. Order by phone: 1-800-776-3034 or online at www.educationalapparel.com
2. Our Dayton Christian School code is #144
3. Educational Apparel will also bring their store to our campus three times a year for immediate apparel purchases; your principal will let you know the dates.

Lands’ End:

4. You must purchase under our school ID to order uniforms: #900040726
5. Order by phone @ 1-800-469-2222, fax @1-800-332-0103 or internet @ www.landsend.com/school.
6. Only certain items are approved uniform wear for Dayton Christian School.

DCS is part of the Preferred School Contribution Program which donates 3% of your net sales from the Lands’ End Uniform Catalog and Lands’ End School Uniform web pages back to Dayton Christian School. You must mention or include our Preferred School Number when placing your order #900040726
BEHAVIORAL PROCEDURES FOR DAYTON CHRISTIAN

**Applicable Biblical Principles & Character Qualities Related to This Section:**

There are several biblical principles that guide us in these procedures. One has to do with the fact that **God is orderly** (1 Corinthians 14:33) and so we attempt to be orderly in our discipline procedures recognizing that God is not the author of confusion. Realizing that God provides for us (2 Peter 1:3; Matthew 6:33) and that **He has provided all that we need for a life of godliness** should help us deal with the problems that we face. **God values each member of the body of Christ** (1 Corinthians 12) so when we deal with students we recognize that they are part of that body of Christ. God expects us to **handle all of our relationships with wisdom, humility, and love by deferring one to another and keeping a clear conscience** according to 1 Timothy 1:5 and by recognizing that we **should forgive others** (Matthew 6:12) also because we have been forgiven.

The character qualities that guide our discipline procedures are: **forgiveness** – treating someone as though he/she has never hurt me (Colossians 3:13); **discernment** – seeing things as they really are (Hebrews 11:1); **tenderheartedness** – feeling the joys and hurts of others (Ephesians 4:32a); and finally **wisdom** – thinking and doing things God’s way (Proverbs 4:7).

**Threats/Intimidation/Weapons Policy**

Dayton Christian School has the following policy involving threats, (verbal, graphic, digital, or written), and/or possession of a weapon, explosive, incendiary, or dangerous substance/item on school property or at a school function. Our school’s first responsibility is the protection of all of its students. Therefore, if a student brings a weapon to school, or to a school function, or has a weapon in his/her possession, the school will suspend the student pending a hearing to determine the student’s continued enrollment. Parents are advised that the school will contact the local police or appropriate authorities, and will note in the student’s permanent record that he/she was suspended for possession of a weapon on school premises or at a school function. Possession includes, but is not limited to, having a weapon in a locker, book bag, purse, or vehicle.

If the school determines that a threat of violence is credible or specific, the administration will report the threat to the student and/or staff member threatened. The school will also report the threat to the student’s parents and appropriate authorities. Students making such threats will be suspended. For purposes of this policy, credible means a reasonable belief or suspicion, determined at the sole discretion of school administration, that the threat was or might be genuine or that the student was or might be capable of carrying out the threat. The student’s permanent record will reflect the suspension for making a threat of violence.

In those circumstances in which the school determines that the threat is likely not credible, the school may still suspend the student pending a parent meeting. These include all cases in which the student was “just joking” (Ephesians 5:4). The administration will notify the threatened parties and their parents, even when a threat is not deemed credible.

Micah 6:8 “…what does the Lord require of you but to do justice, and to love kindness, and to walk humbly with your God.” Even though we act with kindness and mercy in dealing with discipline situations, when it comes to weapons and threats, we act justly, thus having zero tolerance* with students in this area.

We urge you as parents to pray daily that God will build a hedge of protection around each of our families, students, and staff, and that no evil influence of any kind can get through to hinder His work in the lives of these wonderful young people.

Revised Sept. 4, 2018
*Our zero tolerance is in line with Ohio Revised Code RC2923.12 and RC2923.12.

Purpose

The Dayton Christian School Board, in recognition of the need to protect the health, safety and welfare of its students, to promote and encourage the healthy development of our students and staff, and to address barriers to learning and developing as bearers of God’s image hereby adopts this policy. This policy supports promotion of the Biblical concepts of living peaceably with all (Romans 12:18,) the “Golden Rule” (Matthew 7:12,) and protecting the vulnerable (Psalm 82:3-4.)

Definitions

According to the Ohio Revised Code, section 3313.666, harassment, intimidation or bullying means either of the following:

- Any intentional written, verbal, electronic (committed through use of a cellular telephone, computer, pager, personal communication device, or other communication device), graphic or physical act that a student or group of students exhibited toward another particular student more than once and the behavior both:
  - Causes mental or physical harm to the other student; and
  - Is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student.
- Violence within a dating relationship.

Reporting

Individuals can report bullying by informing any school staff member or administrator or e-mailing bullying@daytonchristian.com or they can report anonymously by calling 937-291-7211. Reports shall be reasonably specific including person(s) involved, number of times and places of the alleged conduct, the target of suspected harassment, intimidation and/or bullying, and the names of any potential student or staff witnesses. School personnel are required to promptly report prohibited incidents to the school principal (or designee) and to document the details of the incident and place in the involved students’ files. Given the reporting requirement, there may be situations where law enforcement will be involved. Any law enforcement intervention will occur at the sole discretion of the applicable law enforcement agency. Parents/guardians of students must be notified by administrators when prohibited incidents are reported and will have access to written reports pertaining to the incident as permitted by law.

Investigating/Follow-up

Harassment, intimidation, or bullying of any student on school property, on a school bus or at school-sponsored events is expressly forbidden. Any student found responsible for harassment, intimidation or bullying by an electronic act is subject to disciplinary action, including dismissal from school. Investigations shall be confidential and any attempt to retaliate against an individual, influence or impede a legitimate investigation shall be treated with the same level of severity as addressing an individual who has participated in bullying.

School principals will promptly investigate any reported incident and will provide the following:

- Biblical intervention strategies to protect a victim or another person from additional harassment, intimidation or bullying and from retaliation following a report.
- Discipline for any student found guilty of harassment, intimidation or bullying which shall not infringe on any student’s rights under the first amendment to the Constitution of the United States.

False Reports

Students are prohibited from deliberately making false reports of harassment, intimidation, or bullying. Any student responsible for deliberately making a false report of that nature will be subject to disciplinary action which may include suspension or expulsion from school.
Publication

Semiannually, administrators will provide a written summary of all reported incidents to the Dayton Christian board president and post the summary on the Dayton Christian website.

This policy will appear in the parent student handbook and in any publications that set forth comprehensive rules, procedures and standards of conduct for students.

School employees, students and volunteers shall be immune from liability in civil action for damages arising from reporting incidents in accordance with a policy if that person reports an incident of harassment, intimidation or bullying promptly in good faith and in compliance with the procedures specified in the policy.

Hazing

Hazing activities of any type are inconsistent with the Bible and are prohibited at all times. At DCS, we do not initiate students into organizations to humiliate them, but instead we induct students in order to honor their accomplishments and character. 1 Thessalonians 5:13 admonishes us to esteem others “very highly in love because of their work.” By honoring each other, the Body of Christ at DCS is committed to building up, not tearing down; to building community, not destroying trust. We take very seriously the Scriptural mandate to honor/esteem/venerate others instead of ourselves (Philippians 2:3). No administrator, faculty member or other employee of the school shall encourage, permit, condone or tolerate any hazing activities. No student, including leaders of student organizations, shall plan, encourage, or engage in any form of hazing.

Hazing is defined as doing any act of coercing another, including the victim, to do any act of initiation into any student, or other, organization that causes or creates a substantial risk of causing mental, spiritual, or physical harm to any person. Permission, consent, or assumption of risk by an individual subjected to hazing does not lessen the prohibition contained in this policy. Members of the Dayton Christian School community (employees, parents, students, friends of the school, etc.) shall be particularly alert to possible situations, circumstances or events that might include hazing. If hazing or planned hazing is discovered, involved students shall be informed by the discovering school employee of the prohibition contained in this policy and shall be required to end all hazing activities immediately.

All hazing incidents shall be reported to the building principal immediately. Parents of all involved students shall be informed of the hazing. Disciplinary action shall be consistent with DCS discipline policies.

Corporal Punishment

DCS employees will not administer corporal punishment.

PLEASE REFER TO THE NEWEST UP TO DATE BULLYING POLICY IN DC CONNECT UNDER RESOURCES.
# ELEMENTARY (PK-6) BEHAVIORAL PROCEDURES

Grades 1st-6th will use the infraction system that is built into DC Connect. This system provides centralized tracking of discipline and immediate notification to parents of issues via email. The infraction system will be set up as follows:

<table>
<thead>
<tr>
<th>Infraction</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gum Violation</td>
<td>0</td>
</tr>
<tr>
<td>Missing Homework</td>
<td>1</td>
</tr>
<tr>
<td>Missing Materials for Class</td>
<td>1</td>
</tr>
<tr>
<td>Tardy for class</td>
<td>1</td>
</tr>
<tr>
<td>Dress Code</td>
<td>1</td>
</tr>
<tr>
<td>Lunch Room Misconduct</td>
<td>2</td>
</tr>
<tr>
<td>Bullying/Name Calling</td>
<td>2</td>
</tr>
<tr>
<td>Bus Reprimand</td>
<td>2</td>
</tr>
<tr>
<td>Cell Phone Violation</td>
<td>2</td>
</tr>
<tr>
<td>Classroom Disruption</td>
<td>2</td>
</tr>
<tr>
<td>Unauthorized Elevator Use</td>
<td>2</td>
</tr>
<tr>
<td>First Time Obedience</td>
<td>2</td>
</tr>
<tr>
<td>Lying</td>
<td>3</td>
</tr>
<tr>
<td>Dishonesty</td>
<td>3</td>
</tr>
<tr>
<td>Disrespect</td>
<td>3</td>
</tr>
<tr>
<td>Cheating</td>
<td>3</td>
</tr>
<tr>
<td>Profanity</td>
<td>3</td>
</tr>
<tr>
<td>Social Media Misuse</td>
<td>3</td>
</tr>
<tr>
<td>Technology Misuse</td>
<td>3</td>
</tr>
<tr>
<td>Property Damage</td>
<td>4</td>
</tr>
<tr>
<td>Code of Conduct</td>
<td>4</td>
</tr>
<tr>
<td>Altercation w/another student</td>
<td>4</td>
</tr>
<tr>
<td>Statement/Threat</td>
<td>5</td>
</tr>
<tr>
<td>Stealing</td>
<td>5</td>
</tr>
<tr>
<td>Prohibited Item (per handbook)</td>
<td>5</td>
</tr>
<tr>
<td>(suspension/expulsion possible dependent on item)</td>
<td></td>
</tr>
</tbody>
</table>

### Exemplary Behavior

-2 points

Parents are notified via DC Connect when an infraction occurs. There is a column on Friday folders notifying parents to check DC Connect due to infractions/unexcused tardy occurrences.

Upon receiving 10 infraction points, a student will be issued a detention. After the initial 10 points, each additional 5 infraction points will result in an additional detention. Should a student get 3 detentions in a semester, they are subject to probation/suspension. *Detentions may also be given at teacher/principal discretion based on severity of offense.

We are always looking for ways to better partner with our families and feel this move will help with our communication of issues occurring in the classroom. We also feel this allows students to earn a reduction of infractions, which promotes good behavior. We will continue to offer positive reinforcement practices in the classroom as well.

If you have any questions about the implementation or use of the infraction system, please contact your teacher or Mr. Garrett. As always, thank you for partnering with Dayton Christian!
JUNIOR & SENIOR HIGH (7-12) BEHAVIORAL PROCEDURES

Infractions

The following list is not meant to be exhaustive, but rather to provide enough examples to understand the expectations of the school. Students in violation of the school expectation shall be addressed according to the level of conduct with appropriate disciplinary action, varying with the degree of severity of the infraction. A more complete disciplinary guide is available through the main office upon request.

Each infraction may be entered into the student record under “Conduct” and will be assigned points that accumulate towards consequences such as detention, Saturday school, restriction from extracurricular activities, and suspension. Administration reserves the right to determine an alternative consequence or value of demerits depending on the individual infraction.

Per Semester Consequences

10 Point Accumulation = Detention
15 Point Accumulation = Saturday School
20 Point Accumulation = Probation

Unacceptable Conduct – Level I (1-3 Points)

a. Classroom tardiness
b. Acting in a manner so as to interfere with the instructional process
c. Public display of affection
d. Failure to complete assignments or carry out directions
e. Violation of dress code
f. Littering classroom or school grounds
g. Missing all or a major part of a class
h. Unauthorized use of electronic devices during the school day
i. Other unacceptable conduct as determined by the teacher

Unacceptable Conduct – Level II (4-5 Points)

a. Academic dishonesty (cheating/plagiarism)
b. Misrepresentation of the truth (lying)
c. Use of forged notes or excuses
d. Fighting
e. Abusive language to staff or students
f. Trespassing
g. Refusal to obey school personnel
h. Habitual acts of disorderly conduct
i. Skipping or cutting school/leaving school without permission
j. Missing detention

Unacceptable Conduct – Level III (5 or more points or Immediate Suspension or Expulsion)

a. Assault and/or battery - Assault is an act that creates an apprehension in another of an imminent, harmful, or offensive contact. The act consists of a threat of harm accompanied by an apparent, present ability to carry out the threat. Battery is a harmful or offensive touching of another
b. Bomb threats
c. Possession, use, or transfer of dangerous weapons
d. Sexual immorality
e. Vandalism
f. Theft and/or possession or sale of stolen property
g. Use of tobacco products
h. Arson/tampering with fire alarm
i. Threats against others (see definition of Assault)
j. Furnishing, selling or possession of controlled substances (drugs, narcotics, alcohol, or poisons)
k. Use of intoxicants
l. Electronic bullying or sending of inappropriate material
**Consequences**

Possible consequences for unacceptable behavior may include, but are not limited to:

1. Temporary removal from class
2. Parent conference
3. Behavior management contract
4. Behavioral Probation
5. Saturday School
6. Suspension
7. Restitution
8. Dismissal from School

When and where it is appropriate, the administrator will contact law enforcement authorities. Dayton Christian School will report all assaults involving firearms, aggravated battery, sexual offenses, carrying deadly weapons, activities regarding marijuana or other controlled substances to local police immediately.

**Cell Phones**

Dayton Christian High School students may bring their phones to school. Students who bring their phones to school should keep their phones secured in their lockers, pockets, bags or cars and should not been seen with their phones during the school day (8:15 am – 3:00 pm). If a student has a phone out in a classroom, hallway, or restroom, the phone will be confiscated. The only exception for cell phone usage is during study hall and lunch with the teacher’s permission. Students will be required to uphold the Acceptable Use Technology Policy for using any electronics on school premises. Under no circumstances is a student permitted to record, either audibly or visually, any person on school property without written consent from all parties involved.

Consequence:

Confiscated phones will be sent to the office and will remain there until the student pays a $10 fine or a parent comes in to pick up the phone. Any student who records an individual on school property without written consent of that person will face consequences up to and including removal from Dayton Christian School.

Students will be required to stay on our schools WIFI and will not be allowed to have any VPN’s connected to their device. Failure to comply with these will result in possible confiscation of their device.

Note: DCS is not responsible for damaged cell phones.

Revised/Approved 4/16/18

I-Pads will be made available in the classroom for technology use.

**Detention/Saturday School:**

- Detention will be held on Thursdays right after school (3:05-3:50). There is no fee for Detention but a student must be prompt in attendance. Being late or missing a detention will result in a Saturday School. All school discipline must be taken seriously. Attendance is not optional and discipline will not be served at the convenience of the student. Failure to attend will automatically escalate the student to the next level of school discipline
- Saturday School is held from 8:00 a.m. until 11:00 a.m. There is a fee of $25 to offset the stipend of the Saturday School monitor.
- Students are required to be in dress code for detention or Saturday School.
- Failure to attend Saturday School will result in one-day out-of-school suspension.

**Student Dignity**

Dayton Christian School intends to provide its students an environment that is free of offensive kinds of behavior. Conduct that subjects another person to unwanted attention, comments, or actions because of race, national origin, age, sex, physical characteristics, or disability robs the person of dignity and is not permitted.
Dayton Christian School does not condone or allow harassment of others. Any student who believes he or she has been subjected to harassment should report immediately to a teacher, counselor or administrator. Each report will be given serious consideration and investigated thoroughly. Appropriate actions will be taken to eliminate such harassment. All reports of harassment and subsequent investigations will be handled discreetly to avoid embarrassment of the person making the report.

Any student who is determined to have violated this policy will be subject to corrective action and discipline, including the possibility of dismissal.

**Disciplinary Probation**

Disciplinary probation is invoked at the discretion of the principal when a student has a serious problem. It provides the student an opportunity to correct his/her problem. If he/she does not improve to a satisfactory level, he/she will be dismissed, or asked to withdraw from the school. The problems for which a student would be placed on probation are:

- a. **Attitude:** A rebellious spirit which is unchanged after much effort by the teachers or a continued negative attitude and bad influence upon other students.
- b. **Disciplinary:** Continued deliberate disobedience to a teacher or of school rules, or committing a serious breach of conduct inside or outside of school.

Probation will last a minimum of one quarter and may last up to a year. During the probation, the student will be ineligible to participate in any co-curricular activity. Positions of trust and responsibility will be relinquished for the remainder of the school year. At the end of a probation period, the student will be evaluated as to the fulfillment of the conditions set for his/her probation. A recommendation will be to (a) remove student from probation status or (b) continue student on probation status or (c) dismiss or withdraw student from DCS.

**Suspension**

Students who are assigned an in school or out of school suspension are subject to a 20% deduction in grade for homework, in class assignments, tests, and quizzes that are due or take place that day.

**Dismissal**

A student may be dismissed from the school for serious disciplinary issues. A student may be dismissed from Dayton Christian for a single “major” violation. Dismissal is never considered lightly, as its consequences may be serious and disruptive to the student/family, yet the responsibility for the safety and well-being of all students sometimes makes it necessary.

Students who marry will be asked to withdraw. Dayton Christian will not admit students who are married or who have children.

The student and his/her parents may have the opportunity to express their side of the issue to the Head of School in writing. All other privileges, including the privilege to appear before the board, to present evidence, to be represented by counsel, and to cross-examine witnesses are all reserved by the Head of School.

Since the purpose of DCS is to partner with responsible Christian families, student dismissal may also be the result of the failure of parents to cooperate/partner with the school faculty, staff, and/or administration.

Dayton Christian School may discipline its students with a suspension or expulsion for infractions regardless of whether these occur on or off school grounds, whether the issues occur before, during, or after school hours.

Any student who is dismissed for behavioral reasons from Dayton Christian School, and who seeks readmission in a subsequent school year, must be approved for re-admission by an appeals committee. This committee consists of at least the Head of School, principal, and the assistant principal overseeing the discipline program of the school. If re-admitted, the length of time of the student’s probationary status shall be at least one semester.
To graduate and qualify for a DCS diploma a student must complete three areas:

1) Students must have accumulated twenty-five (25) credits toward graduation, including a semester of Bible for each semester of attendance at DCS. The twenty-five (25) credits must include: English (4 credits), Math (4 credits including Algebra 2), Physical Education (.5 credit – 2 semesters), Science (3 credits including one biological and one physical science), Social Studies (3 credits which are defined more specifically in the course catalog), Health (.5 credit), Fine Arts (1 credit), and Speech (.5 credit). The remaining credits must include one or any combination of foreign language, fine arts, business, career-technical science, or social studies courses not otherwise required.

2) Students are required to complete 20 service hours in their Freshman year and 30 hours per year for each year afterward. Students striving for an honors diploma must log an additional 20 hours over the course of their four years. Service hour are works performed on a volunteer (non-paid) basis for non-immediate members. This may include time given in service to your church, local mission organization, neighbors, local government, or other. These hours are logged through our online volunteer portal, x2Vol. Instructions on how to utilize are available through the Dayton Christian Community Page in DC Connect.

MISSIONS/SERVICE REQUIREMENT (GRADES 7-12)

I. Requirements

Each student must meet minimum hours of missions/service requirements each year (Freshman-20 hours; Sophomore-30 hours; Junior-30 hours; Senior-30 hours. 7th and 8th grades do not have required hours but they are encouraged to serve and log their hours in the x2Vol system). The missions/service requirement must be met in order for the student to graduate or to return to DCS the following school year. Logging and tracking of hours is done electronically through the x2Vol system. See the Dayton Christian High School Community Page for instructions.
II. Purpose

A corporate conviction of Dayton Christian School (Matthew 28:19-20; Acts 1:8) is that young people need to receive experience and training in missions in order to:

A. Gain a worldview of missions.
B. Consider seriously missions and other Christian vocations as a career.
C. Become involved in the services to a local church and Christian family.

The purpose of the missions/service requirement for Dayton Christian School is in harmony with corporate conviction. It is our desire to help our students gain a Christian worldview, to be encouraged to experience a close walk with God and to bring glory to Him through their ministry.

III. List of Approved Missions/Service Ministries

1. Sunday School (teacher/aide)
2. Church Visitation
3. Special Church Projects
4. Hospital Volunteer
5. Nursing Home
6. Resident Home
7. Crisis Pregnancy Center
8. Gospel Mission
9. Vacation Bible School
10. Bible Clubs
11. Literacy Program
12. Church Choir
13. Playing a Musical Instrument at Church or Church-sponsored Activities
14. Youth Group Leadership
15. Church Maintenance or Custodial
16. Evangelism Program
17. Camp Staff
18. Church Baby-sitting
19. DCS Staff Baby-sitting
20. Church Drama or Ensemble
21. Tutoring
22. AWANA/Royal Ranger Type Groups Leadership
23. Mission Trips Sponsored by Church, DCS, or Approved Agency
24. Operation of Church Sound or Video System
25. Helping Senior Citizens
26. Teacher Aide (outside of school hours)
27. Computer Work for Church
28. Right to Life

This list is not an exclusive list. If a ministry is not on the list, prior approval can be obtained from the high school administration.

GRADING SYSTEM

REPORT CARDS AND TRANSCRIPTS

Report cards are electronically issued 7-14 days after the conclusion of each quarter. Semester grades and cumulative GPAs are updated on transcripts within 7-14 days after the conclusion of a semester. Report cards and transcripts are always available on DC Connect under “Progress” for each student. Official transcripts may be requested through the Guidance Office. Once you have graduated you may request official transcripts through the Parchment portal accessible online in the Alumni section of the Dayton Christian website.

GRADING

Grades are a measure of a student’s academic performance. While grades may reflect the character qualities that are an essential part of a DCS education, grades are not a direct measure of character but of academic performance. Academic progress is reported on a grading period basis. Letter grades are used in grades 7-12. In grades 7-8, tests and major projects constitute at least 40% of a student’s grade. In grades 9-12, tests and major projects constitute at least 50% of a student’s grade. Performance and participation classes such as PE, choir, and drama are exempt from this minimum. Grades are available online for grades 1-12 at https://connect.daytonchristian.com.
JR HIGH AND HIGH SCHOOL GRADING SCALE:

<table>
<thead>
<tr>
<th>Letter</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>98-100</td>
</tr>
<tr>
<td>A</td>
<td>92-97</td>
</tr>
<tr>
<td>A-</td>
<td>90-91</td>
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<tr>
<td>B+</td>
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</tr>
<tr>
<td>B</td>
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<tr>
<td>B-</td>
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<td>C</td>
<td>72-77</td>
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<td>C-</td>
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<td>68-69</td>
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<td>D</td>
<td>62-67</td>
</tr>
<tr>
<td>D-</td>
<td>60-61</td>
</tr>
<tr>
<td>F</td>
<td>59 and below</td>
</tr>
</tbody>
</table>

EARLY GRADUATION

Any student desiring to graduate in less than four (4) years must submit a formal written request and plan to the high school administration no later than May 31st of his/her 10th grade year. The student must have a 3.25 GPA (grade point average) to be considered for early graduation, and must maintain a 3.25 GPA throughout his/her three-year program. For more information about this possibility, see the high school administration.

HIGH SCHOOL CREDIT FOR CLASSES TAKEN AS EIGHTH GRADERS

Eighth graders, who qualify to take any pre-approved high school credited class, must fully understand that the taken class will count toward high school graduation requirements AND will be counted in the calculation of the high school GPA. The student who takes Algebra I for high school credit as an eighth grader must have taken pre-algebra as a seventh grader and will still be required to meet the math requirements for graduation. Eighth Grade students may take Spanish 1 for high school credit in the eighth grade but does not need Introduction to Spanish as a prerequisite in the seventh grade, although it is highly recommended.

Physical Education taken in the 7th or 8th grade year may be utilized for High School credit. A request for high school credit will need to be signed by the parent within the first week of the PE class.

GRADE POINT CALCULATION POLICY

1. Dayton Christian High School students will have their grade point averages (GPAs) computed at the end of each semester.
2. GPA’s are computed-based on final semester grades.

<table>
<thead>
<tr>
<th>Letter</th>
<th>Unweighted</th>
<th>Honors</th>
<th>AP/DE</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>4.0</td>
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<tr>
<td>A-</td>
<td>3.75</td>
<td>4.25</td>
<td>4.75</td>
</tr>
<tr>
<td>B+</td>
<td>3.5</td>
<td>4.0</td>
<td>4.5</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>3.5</td>
<td>4.0</td>
</tr>
<tr>
<td>B-</td>
<td>2.75</td>
<td>3.25</td>
<td>3.75</td>
</tr>
<tr>
<td>C+</td>
<td>2.5</td>
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<td>3.5</td>
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<tr>
<td>C</td>
<td>2.0</td>
<td>2.5</td>
<td>3.0</td>
</tr>
<tr>
<td>C-</td>
<td>1.75</td>
<td>2.25</td>
<td>2.75</td>
</tr>
<tr>
<td>D+</td>
<td>1.5</td>
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</tr>
<tr>
<td>D-</td>
<td>0.75</td>
<td>0.75</td>
<td>0.75</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
</tbody>
</table>

3. Honors Courses offered at the high school level will receive credit on a 4.5 scale (see the current course catalog for an accurate list of Honors Classes), and Dual Enrollment and Advanced Placement courses will receive credit on a 5.0 scale for grades of “C” and above.

4. Dayton Christian School will compute and report a transfer student’s GPA based solely upon their work completed at DCS. Transcripts from previous schools will be released along with the student’s
transcript from DCS. Transfer students who wish to have all courses listed on one transcript may request this from the advising office. GPAs from previous schools will not be included in their overall GPA.

5. Junior Honor Guard, Valedictorian, Salutatorian, and Academic Distinction criteria are determined in February and based on student’s ranking on the weighted GPA.
   a. The highest three ranked students will receive the honor of Valedictorian.
   b. Students ranked 4-6 will receive the honor of Salutatorian.
   c. Students in the top 20% of the class not ranked as a Valedictorian or Salutatorian will receive Academic Distinction.
   d. The top six ranked Juniors will serve as Junior Honor Guard.

ACADEMIC PROBATION

A high school student will be placed on Academic Probation for the next grading period if:

1. He/She has a grade point average below 2.0.
2. He/She fails any core subject (English, Math, Science, Social Studies, or Bible)
3. He/She has a combination of three or more “D”s and “F”s

The student will have one (1) academic quarter to improve his/her grades. J-Term does not impact a student’s academic probation. At the end of the probation period, the academic progress of the student will be evaluated by members of the faculty and the administration. One of three recommendations will be considered: (a) sufficient academic improvement has been made to remove the probationary status, (b) some progress warrants an extension of the probation for one more academic quarter, or (c) little or no academic progress/effort has been demonstrated resulting in a dismissal or withdrawal from school.

Terms of Academic Probation:

- An academic intervention meeting with parents, students, teacher, and advisors (academic and/or SPED) will take place within the first two weeks of probation status.
- The student will be required to meet for study table once a week after school during the designated time to work on and complete assignments in the classes with the lowest average grades.
- The student will be required to meet with the Assistant Principal or Academic Advisor once a week during a study hall or before/after school for a review of progress.

COURSES FAILED

Students who fail English, Math, or Bible must take the class during the summer in order to return to school the following fall in the next grade level. Failures in science or social studies may also be taken during summer school. If not taken during summer school, they will need to be repeated the following school year. Second semester failures for full year courses that are not remediated during the summer will require that the student retake the whole course the following year. Summer school remediation will take place the first four weeks of June in the school library at a fee to be determined each spring. The student’s final summer school grade average will be averaged with their previous average for a maximum new grade of 70. Both grades for the course will remain on the transcript but the passing grade will be counted toward the student’s GPA.

If a student fails a required class for graduation as a senior (i.e. Government, Bible 12, English 12, Personal Finance), the student may march with his/her class, but will not receive a diploma until the deficiency has been fulfilled. Students may not march at graduation if they are more than one credit shy of graduation.
ACADEMIC WATCH

Students who meet academic probation criteria at the mid-term will be placed on academic watch. Parents will be notified of the student being at risk for academic probation and steps will be taken to encourage the student in the areas of weakness to improve grades by the end of the quarter.

The administration may also place other students on academic watch at their discretion given significant concern over student achievement and progress.

SUMMER SCHOOL (NON-RECOVERY COURSES) FOR 7-12 STUDENTS

Students must have summer school classes approved by the administration prior to enrolling in the classes for which they want credit applied toward graduation. Most disciplines must be taken at Dayton Christian School during the school year. A summer school class may be approved if the goal is to accelerate the level of courses taken by a student. It will not be approved if the goal is to avoid taking a certain class at Dayton Christian School.

HIGH SCHOOL CREDIT

Credit is granted on a semester basis for all courses. Many courses are one year long and both semester credits must be completed with a passing grade to move to the next course in the series. It is expected that students enrolling in a yearlong course will complete both semesters. Students may not enroll directly into the second semester of a course without having taken the first semester in the same academic year.

CREDIT FLEXIBILITY PROGRAM/INDEPENDENT STUDY

The Credit Flexibility Program enables students to earn units of high school credit based on a demonstration of subject area competency, instead of or in combination with completing hours of classroom instruction. Competency is often demonstrated through the completion of an end of course test for the subject. This is a one-time test and the evaluated grade will serve as the transcript grade for the course.

Methods of Earning Credit – A variety of methods may be utilized to earn high school credit through Independent Study including College Credit Plus and the Credit Flexibility Program.

Students wishing to take Dual Enrollment courses should consult with their academic advisor prior to enrolling in a course. Dual enrollment may be taken through the College Credit Plus (CCP) program. Participation in this program requires attendance at the annual CCP meeting that takes place in early February.

Students wishing to earn credit through an Independent Study must submit an Independent Course Enrollment (ICE) packet to their advisor no later than six weeks prior to the start of the term during which they plan to complete the independent study. A teacher of record must be identified as the supervisor for an independent study and there is a fee of $200. ICE packets are available on the DC Connect website in the High School Community Page.

HOMEWORK

We believe that meaningful home study is a necessary part of each pupil’s educational program when it is related to the educational philosophy and goals of the school. Homework is a purposeful extension of the school day that provides the student with additional opportunities for the development and reinforcement of the school's instructional objectives. All students are expected to have their assignments completed and handed in on the date due. In grades 7-12, late work may be marked down 20% (two letter grades) for each day that an assignment is late.

The assignment of homework should be reasonable and homework is encouraged when it contributes to the child’s education through individual work, responsibility, completion of projects, and the establishment of good study habits. The quality of homework assignments is recorded by the instructor and included in the evaluation of the student’s progress. Christ-like character qualities
of responsibility, initiative, orderliness, and thoroughness are developed as a result of homework. Care will be taken not to take away from the family unit by requiring too much homework.

1. Homework Types:
   a. Practice: Most common; given to help students master specific skills; limited to material presented in class.
   b. Preparation: Given to prepare students to gain maximum benefit from subsequent lessons.
   c. Extension: Given to determine if students can transfer a skill or concept to another situation.
   d. Creative: Requires a student to integrate skills and concepts in the process of producing a response or product.

2. Teacher’s Responsibilities:
   a. Teachers plan meaningful homework assignments in conjunction with their daily lesson plans.
   b. The homework assignments clearly lead to the accomplishment of the course’s instructional objectives.
   c. Students know exactly what is expected of them and receive all necessary clarification pertinent to the assignment.
   d. The timely and complete response to the student's homework assignment by the teacher is essential.
   e. Homework is evaluated, recorded, and included as part of the student's progress evaluation.

3. Students will be given a qualitative assessment of all submitted homework.

4. Parent/Home Responsibilities:
   a. Parents recognize the important role of homework to the total instructional program of their child. Parents make themselves aware of the assignments and expectations of the school and the individual teacher.
   b. Parents should review grades and assignments for students in DC Connect on a regular basis as needed for the level of the students. Some students may require nightly review with their parents while others may only need once a week review. Please use your judgement based on your child’s need
   c. Parents provide a suitable place and environment in the home for the completion of homework assignments. Parents help their child plan and budget the appropriate amount of study time for the completion of the homework assignment.
   d. Parents should feel free to consult with the teacher about any question relating to the homework assignment.

5. Guidelines:
   a. The homework assigned on a secondary level (grades 7-12) by the teacher should be within reasonable limits and with an understanding that the student may be assigned homework from as many as five or six other teachers. Total secondary home assignments normally require no more than 3 hours (grades 9-12) or 1 1/2 hours (grades 7-8) per night, with weekends counting as one night. Special circumstances may dictate that more or less homework than is normal may be assigned. AP courses are taught at the college level and will require homework above this limit for most students.
   b. Homework on the elementary level (grades K-6) is rarely assigned as a class assignment below the third grade, and total home assignments require no more than one hour per night.
   c. Pupils who are having difficulty and who require more individual help than the teacher can give should be referred to the Student Educational Assessment Office for study and possible placement in one of the different programs available.
   d. No homework, tests, major papers, or projects will be assigned on Wednesday and be due on Thursday. Families are encouraged to attend church or spend family time together on Wednesday nights. Teachers should minimize homework on holidays and vacation. Family times are encouraged during these special times.
ACADEMIC GUIDANCE

The guidance office is a resource for high school students for academic advising, college planning, life calling resources, and academic scheduling. One of the goals of the guidance department is to provide information concerning life after high school whether it be college, vocation, military service, or another form of further education.

Each student will be assigned an academic advisor beginning in grade 7. This advisor will work with the student through his/her 7-12 student career. The advisor is the first stop for assistance in scheduling, planning courses of study, making application to colleges and career tech schools, as well as college entrance testing, career interest surveys, and skills/knowledge assessment.

Your advisor will work with you through your college application process to ensure that teacher recommendations and academic records are sent to your colleges of choice. In addition, your advisor works closely with your Bible teacher to ensure that you have quality advising on life calling understanding.

HIGH SCHOOL/JUNIOR HIGH SCHEDULE CHANGES

Schedule changes may be made if there is a valid reason, if there is no conflict with other required classes, if there is room in the class being added, and if the request is within the designated drop/add time frame (the first five school days of the semester). Student athletes must be very careful to monitor their eligibility throughout the drop/add process.

When a student withdraws from a course after the designated drop/add time frame and within the 5th week of the course, the student’s record will indicate either withdrawal passing or withdrawal failing. Classes dropped after the 5th week of the semester will receive a withdrawal failing regardless of the student’s grade. Withdrawal passing or withdrawal failing designations are not included in the GPA calculations. Students may not drop a J-Term course after the start of the course. A student may not drop a course within the final four weeks of any semester.

ELECTIVE SCHEDULING

Students must have a minimum of seven (7) academic and elective courses each semester. This means that only one class each semester may be study hall or a student aide related position. A student is allowed one student computer lab period if enrolled in a College Credit Plus, Dual Enrollment, or Independent Study course. Seniors are allowed to have both a study hall and one student aide position.

TRANSCRIPT RELEASE POLICY

1. By law any student or parent, or third party desiring student transcripts must have the parent’s signed, written consent, or by the individual student if he/she is of legal age. Transcripts may be released directly to parents or students but will be stamped with such a designation.
2. Dayton Christian School will release a transcript only after first securing permission from the finance office to make sure the account is current.
3. There is no fee for enrolled students to have transcripts released.
4. Alumni may request transcripts through the Parchment website for Dayton Christian at a fee of $5.00 for electronic transmittal and $7.50 for a mailed, paper copy. Please see the Dayton Christian website for a link to Parchment. Please allow 5 business days for processing.
5. If the account is current, a transcript along with a copy of the student's report card through the last quarter grades will be sent.
6. If the account is not current, no transcript or other written details regarding the student's academic record will be sent. Dayton Christian School will send a letter to the party desiring the transcripts explaining only that there is an open account and records cannot be released.
7. If an account is open, Dayton Christian School will release, by telephone to another counselor, courses the student has taken for scheduling purposes. Dayton Christian School will not release the credit each class is worth.

NATIONAL HONOR SOCIETY (GRADES 11/12) & NATIONAL JUNIOR HONOR SOCIETY (GRADES 7/8)

Selection for membership to the National Honor Society is a high academic honor. Scholastic achievement does not automatically guarantee a student selection to the Honor Society. Honor Society students are academically high achievers but, additionally, they have distinguished themselves in the areas of leadership and service to the school and community. They have also consistently displayed high Christian character. Students are nominated for membership by members of the faculty and are selected by a committee of faculty members. The major responsibility of the National Honor Society members is to demonstrate godly leadership for DCS.
God is impartial and does not show favoritism. The principle that God provides for us (2 Peter 1:3) indicates that He has provided everything we need for life and godliness. God values each member of the body of Christ (1 Corinthians 12). This is important in the area of athletics as we acknowledge that all members of a team are responsible for that team’s success. God-ordained human authority (Romans 13:1-7) is a biblical principle that applies directly to athletics as we affirm that the referees are human authorities that oversee our games and activities. We should realize that God does hold us accountable for our actions (2 Corinthians 5:10) and therefore, we should give our finest efforts (Colossians 3:17).

The Bible deals with our responses to one another. We must yield our rights to God; even our right to “win a game or not win a game.” We must share our faith with others (2 Corinthians 5:19-20) realizing that the athletic field provides us with a platform to demonstrate our Christian testimony.

There are a significant number of character qualities that relate to athletics. Courage – meeting our opposition with confidence (Joshua 1:7). Attentiveness – listening with ears, eyes, and hearts as we try to understand what the coach is saying. Love – meeting another’s needs sacrificially realizing that we can help everyone on the team. Obedience – doing what I am told without challenge, excuse, or delay (Hebrews 13:17). Diligence – working hard to accomplish a task. Integrity – doing the right thing even when only God knows.

The goal of Dayton Christian School is to involve as many students as possible in the athletic program, while at the same time maintaining high standards of excellence. We are a member of the Ohio High School Athletic Association (OHSAA). Each athletic program is under the direction of the Athletic Director.

The purpose of our athletic program is to support the ministry goals of Dayton Christian School. In order to do this everyone involved in the program (including coaches, student athletes, parents, and school personnel) is to carry out his/her duties biblically. This means that we must consciously think and perform God’s way through the empowering of the Holy Spirit. If we want to develop Christian values and character in the student-athlete, each adult in the program must be filled with the Holy Spirit and not controlled by the sinful nature (Ephesians 5:18). This is not something that just comes naturally; being filled with the Spirit is an act of obedience. Thus our approach to athletics must stem directly from our Christian philosophy of education. Our primary goal of Christian athletics is to develop the
spiritual part of the athlete so that the Holy Spirit is in control and directing his or her mind and body (1 Thessalonians 5:23).

Our goal must be guided by our personal and educational philosophy:
- to be Christ-centered and reflect a Christian worldview.
- to be committed to the total development (spiritual, physical, mental, emotional, and social growth) of the student-athlete.
- to strive for excellence in the entire athletic program including areas such as leadership, behavior, facilities, and financial support.
- to provide an opportunity for the loyalty of the student-body, parents, patrons, friends of the school, and the community to be constantly renewed, strengthened, and united.

PARTICIPATION FEES

A participation fee will be charged to a student’s account when participating on an athletic team. The participation fee will be assessed after the student has made the roster of a particular team. Students ineligible to play in games due to grades will be required to pay a participation fee if they have chosen to still be a member of the team. The only refund exception that will be granted after billing has commenced will be to students who have received season ending injuries. Participation fees must be paid before the halfway point of the season in order to continue to participate on the team.

INTERSCHOLASTIC COMPETITION

Dayton Christian School offers the following interscholastic teams. Contact the Athletic Office for more information on any of the teams.

<table>
<thead>
<tr>
<th>BOYS</th>
<th>Grades</th>
<th>GIRLS</th>
<th>Grades</th>
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<tbody>
<tr>
<td>Football</td>
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<tr>
<td>Basketball</td>
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<tr>
<td>Baseball</td>
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<td>Basketball</td>
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<tr>
<td>Soccer</td>
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<td>Track &amp; Field</td>
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<td>Wrestling</td>
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<td>Golf</td>
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<tr>
<td>Cross Country</td>
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<td>Tennis</td>
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<tr>
<td>Swimming/Diving</td>
<td>9-12</td>
<td>Swimming/Diving</td>
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SPECIAL OPPORTUNITIES IN ATHLETICS

Athletics is a microcosm of life, reflecting real-life situations such as:
- handling conflict.
- the results of a hard work ethic.
- making sound decisions under pressure.
- dealing with success and failure.
- coping with disappointment.

Real-life situations found in athletics should help the athlete develop positive, Christ-like character qualities and eliminate negative character qualities.

WHAT IT MEANS TO WIN IN CHRISTIAN ATHLETICS
Winning for the Christian school means so much more than outscoring the opponent. In Christian athletics, winning means doing everything—practice and warm-up as well as competition—in a way that honors the Lord (Colossians 3:17) and doing everything heartily, as unto the Lord (Colossians 3:23). Winning, then, is measured by a different standard—not just the scoreboard but in the heart of the coach and athletes.

Winning and losing is based not on a temporal perspective, exhibited in the won-loss record, but on an eternal perspective (1 Corinthians 9:25). This is evidenced by achieving victory in the spiritual realm through demonstrating a Christ-honoring testimony, persevering in difficult situations, winning or losing the contest with grace, and treating opponents with respect. For the Christian athlete, winning the game means playing as if Jesus were the only fan in the stands.

Examples of Spiritual Defeat:
- using crude or obscene language
- belittling or mocking an opponent
- making the final score the sole focus as a team or an individual
- intentionally breaking the rules of the game to gain an advantage in the contest
- exhibiting disrespect to the authorities of the game, whether officials or coaches
- setting individual goals above the team
- becoming angry to the extent of losing one’s temper or becoming uncontrolled

Examples of Spiritual Victory:
- demonstrating the fruits of the Spirit during stressful situations
- developing a deeper personal relationship with God
- making good health and diet choices out of respect that we are God’s creation
- submitting willingly to the rules of the game and officials who enforce the rules
- understanding that God is good and perfect in every situation including those beyond our control

**CHRISTIAN ATHLETES’ COMMITMENT**

We encourage and expect our athletes to commit themselves verbally and behaviorally to our philosophy of athletics.

This commitment is evidenced by:
1. honoring Jesus Christ in all they do
2. playing with great intensity
3. playing to please God
4. maximizing their potential instead of concentrating on the opponent
5. conducting themselves as representatives of Christ
6. recognizing and abiding by the structure of authority within the athletic program
7. striving for the development of character over the accumulation of tangible awards

**THE CHRISTIAN FAN’S CREED**

I will encourage the athletes to give all of themselves to represent Christ.
I will uplift the players to demonstrate Christ’s character qualities.
I will not build players’ egos but will strive to build their spirits.
I will conduct myself in a way that would correctly represent Christ’s principles.
I will minister grace when speaking. (Ephesians 4:29-32)

**ATHLETIC PARTICIPATION REQUIREMENTS**

All athletes must have an online Privit profile complete with the Athletic Office before participating in interscholastic sports (grades 7-12). A pre-participation physical exam must be completed prior to the season in which the student is participating and will expire after one calendar year. If assistance is needed with filling out the Privit profile, please contact the Athletic Office prior to the beginning of the sports season.

All participating athletes must be registered as a student with DCS. In order to participate in any athletic contest, each athlete must meet all eligibility requirements as set forth by the OHSAA and DCS.

In addition to the policies in this handbook, the head coach of each individual sport may give their athletes a copy of team rules and expectations concerning their particular sport. Such rules and expectations will be approved by the Athletic Director and will not conflict with the policies of the school. Athletes and parents will receive such rules and expectations at the beginning of each sport’s season during a pre-season team meeting with the head coach.

**ACADEMIC ELIGIBILITY OF ATHLETES**

Quarterly Eligibility:

All athletes (grades 7-12) must meet the Ohio High School Athletic Association (OHSAA) requirement of passing courses totaling five credit hours in the preceding grading period. A student-athlete not meeting the OHSAA standard will be ineligible for the entire grading period.

All student-athletes must also meet the DCS standard, which requires a 2.0 GPA or better in the preceding grading period to maintain their eligibility. Student-athletes not meeting the DCS standard (a 2.0 GPA minimum) are ineligible for the 1st half of the grading period and may (re)gain their eligibility upon a mid-term review. J-Term is considered a part of the third grading period for eligibility purposes.

**INTERNATIONAL STUDENTS**

DCS complies with the eligibility requirements of the OHSAA in regard to international student participation on our interscholastic teams.

**ATTENDANCE**

School Attendance:

A student-athlete absent after 11:30 am will not be allowed to take part in an athletic event (practice, competition, conditioning, etc.) unless the absence was prearranged with the administration. Attendance or absences during the week have no bearing on Saturday games or practices.

Team Attendance:

We recognize the time demands of the society that we live in. We also recognize that excellence requires commitment. Dayton Christian School strongly
encourages involvement in church, family, and ministry. It is important as families to discuss a student-athlete’s involvement in these areas before the child joins an interscholastic team to prevent over commitment and time pressures.

All student-athletes are responsible to attend all practices and events. All absences, excused or unexcused, may have natural consequences such as loss of physical conditioning, changes in strategy, revisions in line-up, etc. Unexcused absences will result in disciplinary action determined by the coach. There may be practices and competitions during school holidays (Christmas, Easter, etc.). Coaches will set their attendance policies in conjunction with the athletic director for these holidays.

**DISCIPLINE**

Athletes are to be held accountable for their attitudes and behaviors displayed in practices and competitions. We believe that our athletes are representatives of our school and our Lord to the outlying communities on and off the playing field. Many times the only exposure that people have with our school is through their observations of our athletic teams. When disciplinary action is necessary (on or off the field), it will be dealt with promptly. After consultation with the athletic director and high school principal, the player’s coach will meet with the student-athlete and explain the disciplinary action(s). Any violation of the student covenant will be reported to the high school principal. Parents will be contacted informing them of the circumstances and resulting discipline which was assessed. Each case will be judged individually.

**SUBSTANCE ABUSE POLICY**

Athletes involved with substance abuse will be disciplined by the school administration. Coaches must report all such activity to the athletic director and the high school principal. Coaches will support the disciplinary consequences of the school.

Amended Substitute House Bill No. 62, enacted by the 119th General Assembly, prohibits the sale of anabolic steroids for other than lawful purposes and requires the board of education of each school district to post a warning in locker rooms in any school above the sixth grade about the serious health problems associated with anabolic steroids. Use/sale/distribution/possession of anabolic steroids will be considered as substance abuse. Knowledge of the same will be subject to discipline procedures.

**INJURIES**

In case of an injury during an athletic contest, parents should never enter the playing area until asked to do so. All DCS coaches have met the state requirements of being a certified coach. However, coaches are not trained medics and are not able to offer a diagnosis. If an athletic injury occurs at a contest, the on-site certified athletic trainer will respond immediately and follow the approved emergency action plan. The head coach or athletic trainer will seek to contact the parents as needed.

**AWARDS POLICY**

**Varsity Letter – Requirements**

1. Athlete must be a member* of the varsity team for the entire season.
2. Athlete must be loyal to team, coach, and school.
3. Athlete must meet the following performance criteria:
   - **Baseball**: play in ¼ of regular season games
   - **Basketball**: play in ¼ of regular season minutes
   - **Cheer**: complete the season in good standing
   - **Cross Country**: run in ¼ of varsity meets
   - **Football**: play in ¼ of regular season minutes
   - **Golf**: play in ¼ of varsity matches
   - **Soccer**: play in ¼ of regular season minutes
   - **Softball**: play in ¼ of regular season games

Revised Sept. 4, 2018
Swimming  swim in ¼ of varsity meets  
Tennis  play in ¼ of varsity matches  
Track/Field  score at least 15 points during the season  
Volleyball  play in ¼ of regular season matches  
Wrestling  wrestle in ¼ of varsity matches

4. All first time recipients of a varsity letter will receive a chenille letter. At this time, they will also receive their graduation year numerals.
5. Second-year varsity letter recipient receives a sport pin.
6. Third-year varsity letter recipient receives a gold star or bar.
7. Four-year varsity letter recipient receives a four-year plaque.
8. A qualified student-athlete will receive one chenille letter for each sport, however numerals will only be given with the initial letter.

Junior Varsity Letter – Requirements
1. Athlete must be a member* of the junior varsity team for the entire season.
2. Athlete must be loyal to team, coach, and school.
3. Junior varsity letter recipient will receive a certificate for each year of participation.

Grades 7-8 Letter – Requirements
1. Athlete must be a member* of the team for the entire season.
2. Athlete must be loyal to team, coach, and school.
3. 7-8th grade letter recipient will receive a certificate for each year of participation.

*Non-playing student-athletes may be a member of a team regardless of health or eligibility provided they fulfill the role the coach has designed for them throughout the entire season. This is to maintain the unity and development of the team.

CHARACTER QUALITY AWARDS
Each player on all teams (Varsity, JV, and Junior High) will be recognized with a character quality as determined by the coach. This quality will be recognized by means of a certificate. Our school’s list of 36 foundational character qualities will be the basis for these awards. The list of character qualities that will be used is in Section 1.

Each varsity coach will select an athlete to receive the following character quality awards in plaque form:

SERVANT
Key verses underscoring this quality are Philippians 2:5-8
A biblical example of Servanthood is Jesus
This award is given to the student-athlete who was ardently devoted to his team at the expense of his own glory

CONSISTENCY
A key verse underscoring this quality is 1 Corinthians 15:58
Two biblical examples of Consistency are Daniel and Mary (mother of Jesus)
This award is given to the student-athlete who persevered in the same course regardless of the circumstances

INTENSITY
Key verses underscoring this quality are Colossians 3:23-24
Two biblical examples of Intensity are Paul and Deborah
This award is given to the student-athlete who demonstrates a high degree of emotional strength and energy
OBEDIENCE

Key verses underscoring this quality are Jeremiah 18:4, Proverbs 2:1-8, and 1 Thessalonians 5:12-13

Two biblical examples of Obedience were Moses and Esther

This award is given to the student-athlete who demonstrates a willingness to be instructed and trained

With the athletic director’s approval, a varsity coach may decline to award one or more of these character awards. These characteristics should be emphasized early in the season so the athletes can work on their development of them throughout the season.

ATHLETIC EQUIPMENT

Athletes shall care for the equipment issued to them. They are to comply with the instructions of the coach as to how equipment and clothing should be stored and cleaned. All athletic equipment and uniforms should be worn only on the athletic field and not in the school or in the community unless special permission is granted. Any lost or stolen equipment/uniform shall be reported to the coach at once. Lost and misused items will be replaced at the student-athlete’s expense. Fines will be levied for uniforms and equipment that has not been returned by the designated due date. All athletic fines must be paid before an athlete can participate on another team and season.

ATHLETIC BOOSTER CLUB

Our Athletic Booster Club contributes much time and money to supporting our athletic programs each year. All requests for use of booster club funds must be approved by the athletic director and booster club. The booster club provides the athletic program with many extra purchases that enhance and improve the programs over and above the athletic department budget.

DONATIONS OF MONIES AND MATERIALS

The athletic director must receive any gifts that are given to our athletic program (equipment or cash). The athletic director is responsible for the scope and direction of the athletic program (grades 7-12). The athletic director will channel each gift to the programs as they see fit. Gifts can also be designated to a specific program or team at the donors request. Our coaches are not permitted to accept or distribute gifts. It is important to note that DCS provides some financial support for equipment and uniforms for its athletic programs. Receipt of gifts and cash may provide for additional team support over and above what DCS can provide. It is important to understand that the any new level of programming provided by the gift does not raise the established standard, nor does it commit DCS to replacement when the gifted materials wear out.

DRESS FOR ATHLETIC EVENTS

With the understanding that our student-athletes represent our school, each team should strive to dress appropriately. The appearance of a team communicates a great deal about our values. Examples of appropriate appearance might include a shirt and tie or some other similarity of dress that identifies our athletes as a unit. Any team that wants to deviate from established dress code standards during a school day must have prior principal permission.

CALAMITY DAY

If a “calamity day” is called on the day of an athletic contest or practice, the scheduled athletic event or practice is considered canceled unless the athletic director and high school principal determine it possible to play. The athletic director will contact the respective coaches, cheerleading advisor, etc. regarding the status of practices and games. Coaches should immediately post/communicate updated information by the standard source of communication a coach has set up for players and parents to receive the update after 1:00 p.m.
TRANSPORTATION

Due to a shortage of buses and drivers, it is usually very difficult to work out school transportation for athletic events. If school transportation can be arranged, the student-athlete is expected to ride it. If no school vehicle is available, it is the parents’ responsibility to make sure their child is at the event at the time given by the coach. When school transportation is provided, the athlete must comply with the team’s policy for pregame and transportation. Any exceptions to the team policy must be addressed with the coach in writing prior to the contest.

PROSPECTIVE STUDENTS

It is important that our athletic programs are above reproach in all our dealings. Because of the nature of our student body and the numerous areas from which our students reside, there may naturally be a misconception that the Dayton Christian School is recruiting athletes. While we firmly believe that Christian education be available to all Christian young people, we cannot apply this principle only to Christian athletes. If we make a special effort to provide Christian education to gifted athletes, we are guilty of recruitment. We do not recruit athletes, but we do recruit students. No special treatment, inducements, or communications are to be given to any prospective student-athlete that would not be given to any other prospective student who is not an athlete.

TUITION ASSISTANCE/FINANCIAL AID/SCHOLARSHIPS

Our tuition assistance program is available to all students based upon our conviction that a child from a Christian home not be denied a Christ-centered education solely on the basis of family income (Galatians 6:10; Romans 15:1, 1 John 3:17). We do not turn students away solely on the basis of lack of money. This concept is hard for some to understand because anytime athletes and scholarships are used in the same conversation there is a natural inclination to think of scholarship aid in the context of colleges giving scholarships for playing athletics. Since private school funding is based upon tuition, fees and gifts, there is often confusion and misunderstanding surrounding the offer of tuition assistance to a student-athlete.

According to OHSAA guideline, we cannot offer to student-athletes anything other than what is offered to all students. Our tuition assistance program is administered by our Admissions Office.

Because of our conviction that no student be denied a Christian education because of lack of money, all students or prospective students (including, but not limited to foreign exchange students) are offered the same opportunity to participate in our tuition assistance program. While the process and the timetable may differ slightly for international students due to their special problems in logistics, the guidelines and application of the tuition assistance policies do not change.

OPEN FIELD/GYM GUIDELINES

The purpose of open field/gym is to provide our students with an “off-season” opportunity to be involved in a sport that they enjoy. It is to be loosely structured but well supervised by a Dayton Christian School contracted person. No coaching can occur at open field/gym in accordance with OHSAA sport regulations.

The open field/gym experience is for enrolled DCS students. All participants at such an event must be enrolled DCS student. Gender participation in contact sports must be the same as the sport.

“Open” field/gym means that the opportunity is open to all students at DCS. It is not designed just for athletes. Open field/gyms should be announced to all students and all should be given the same opportunity to participate at the event.

CO-ED TEAMS/SPORTS

Dayton Christian will not sponsor co-ed sports that have or allow male/female contact. DCS does sponsor co-ed sports such as tennis and golf.
However, Dayton Christian male teams are permitted to play opponent male teams in every sport which have females on their rosters except in wrestling where the following will be in effect. It is Dayton Christian School's policy not to permit our female athletes to wrestle on the boy's team. However, there are an increasing number of female wrestlers at other schools both at the junior high and varsity levels. Our policy for junior high is to forfeit to female wrestlers should the situation arise where one of our wrestlers must wrestle a female. However, at the high school level, our policy is to defer to the parent of the wrestler and allow them to decide whether or not their son should wrestle a female at any match during the season. The athlete may wrestle or choose to forfeit the match. The family/athlete request will be honored without comment or penalty.

WEDNESDAY/SUNDAY PLAY POLICY

Since Dayton Christian School is an extension of the family and a support to the local churches, and since many of our school churches meet on Sundays and mid-week, our commitment is to honor this by encouraging our students to regularly attend and be involved in their churches (Hebrews 10:24-25).

Therefore, teams sponsored by Dayton Christian School will not schedule any regular season athletic contest on Wednesdays* or Sundays. The exception to this policy would be postseason varsity tournament contests which are scheduled by the OHSAA (not DCS) and special exemptions (granted by the administration) for special situations. Should either of these be the case, DCS will honor the OHSAA post-season contract and will play the scheduled Wednesday or Sunday contest(s).

Practice Guidelines - All teams must finish practice during the season within the assigned times on school days. All Wednesday practice for high school teams must be completed by 5:30 pm if the practice is held on campus and 6:00 pm if held off campus. All sports below junior varsity level will have no Wednesday practices.

*The athletic director in agreement with the superintendent has the authority to make (Wednesday) scheduling exceptions to the guidelines for contests.

EDUCATIONAL OPTION FOR PE CREDIT

According to ODE guidelines, high school students have the voluntary option to exempt themselves from the high school Physical Education credit requirement by participating, during high school, in OHSAA sanctioned interscholastic athletics or cheerleading for at least two full seasons. Eligible students shall not be required to complete any Physical Education course as a condition to graduate. However, the student shall still be required to accumulate the minimum 25 credits to obtain a high school diploma.
If a student participates in only one full season of an approved activity, the student cannot be excused from .25 units of Physical Education. There is no provision in Ohio law or this school policy that would permit any type of partial excuse/waiver. The two full seasons of athletics as well as the additional one-half unit of credit (60 hours of instruction).

This policy requires active participation “for at least two full seasons.” If a student is removed or if he/she quits the activity, that particular season cannot be used to meet the two-season requirement. Sports seasons and Physical Education credits cannot be paired to meet the Physical Education graduation requirement. In the case of a transfer student, the receiving district is not obligated to honor the Physical Education waiver earned at Dayton Christian School. The student may need to earn the required Physical Education credits as required by the new district. Dayton Christian School will only honor the full, officially documented.

Students not participating in an interscholastic athletics or cheerleading will be required to take two semesters of Physical Education for 0.25 credits each to meet the 0.5 credit requirement.

TEAM SELECTION

There are only so many positions available on an athletic team. Team selection is a coach’s decision and should be supported by the parent. While it is not expected, a senior may participate on a JV team only at the joint discretion of the coach, athletic director, and principal. If a student is not selected for a team, the parents may encourage their child to participate in another sport.
HEALTH SERVICES

Applicable Biblical Principles & Character Qualities Related to This Section:

The following biblical principles deal with the idea of Health Services. **God is the creator** (Genesis 1); **He created man** and therefore He knows what our body needs. **God has established universal principles.** One of these is that we reap what we sow even in the area of taking care of our bodies. If we refuse to take care of our bodies, then we may not be as healthy as we would want. **God ordained the family** and the family, according to Genesis 2:18 and Mathew 19, is ultimately responsible for the health of the child. Recognizing that man has the **responsibility of avoiding sexual impurity** (1Thessalonians 4:3-8) we need to know how to relate to and take care of our bodies.

Character qualities that have to do with this section: **Self-control** – doing something even when I don’t feel like it; **Morality** (purity) – living a holy life; **Discernment** – seeing things the way they really are.

IMMUNIZATION POLICY

By law of the Ohio General Assembly, all students (preschool through 12th grade) must have on file prior to the 15th day of school evidence of one of the following:

1. The specific date (month/day/year) that each dose of the immunizations required by the Ohio Department of Health (ODH) for school attendance was given.

OR

2. A written statement from the physician stating that immunizations were withheld due to medical reasons.

OR

3. A written statement from the parents or guardians stating that immunizations were withheld due to reasons of conscience (including religious convictions.)

Failure to meet one of the above will result in the student being excluded until such requirement is met.

We encourage you to check with your family doctor or the school nurse if you have any questions. Immunization requirements are changed frequently by the Ohio Department of Health. We encourage parents to keep updated on current requirements with their family doctor or school nurse. Immunizations can be obtained from your County Health Department for a modest fee. A link to immunization requirements for the current school year can be found in the Health Services area of the Dayton Christian School website. More immunization information for the state of Ohio can be found on the ODH website: [https://www.odh.ohio.gov/odhprograms/bid/immunization/imunchsc.aspx](https://www.odh.ohio.gov/odhprograms/bid/immunization/imunchsc.aspx).

HEALTH RECORDS

In addition to immunization records, all students entering school for the first time are recommended to have a health examination completed by their physician and dentist. If the student is in preschool, the state requires a physical. It is best to have the physical between 6/15 - 8/15 of the current school year. If the student is transferring in from another school, the health examination record should be transferred from his/her previous school.
EMERGENCY MEDICAL AUTHORIZATION (EMA)

All students must have a current Emergency Medical Authorization (EMA) form on file with the school. These are distributed each year on the first day of school. EMA Forms need to be turned in the first week of school. If the EMA is not turned in by the 15th day of school, the student WILL NOT be permitted to attend classes until the EMA is submitted.

If your phone number, address, or place of employment should change any time during the school year, please notify the secretary at the appropriate building and the Admissions Office.

If at any time you will be out of the city and your child is under someone else’s care, the building secretary is to be notified, in writing, of this information.

MEDICATION

We strongly encourage that, whenever possible, the timing of taking medications be scheduled so that they can be taken at home. Only when no other arrangements can be made will it be acceptable for them to be taken at school.

No narcotics will be given, i.e. Codeine, Demerol, Darvon, or cough syrups containing narcotics.

No student is to have any medication in his/her possession at school without the permission of a physician, parent, and the school administrator/nurse. If a student needs to carry an inhaler, glucometer, or medication for allergies (e.g. epinephrine auto-injectors), he/she must complete appropriate paperwork from a physician and parent.

If it is necessary for a child to be given a medication at school, the following requirements must be met:

a. Written request by a physician and parents/guardian for prescription medications (form can be obtained from the clinic).

b. Written request by parent/guardian for all non-prescription medications (form can be obtained from the clinic).

No medications will be given without completion of one of the above forms.

All medications must be sent to school in their original container which must be properly labeled with the student’s name, name of the medication, dosage of medication to be given, and the time the medication is to be given. Health Services will then review this information and the appropriate person designated by the administration will administer the medication. Should there be any change in the administration of the medication, written (and dated) notification is to be sent to the nurse or designated person in each school building.

Cough drops – If your child requires cough drops, please send written parental permission to the clinic granting approval for your child to have cough drops at school.

The school will assume no responsibility for liability in association with administration of medications at school.

These regulations are in accordance with Section 3313.713 of Ohio Law regarding administration of medications to students at school. Compliance with this is an effort to provide a safe setting for your child.

MEDICATIONS FOR FIELD TRIPS AND MINISTRY TRIPS

Emergency medications (e.g. epinephrine auto-injectors, inhalers) may be provided by the clinic when requested at least a day prior by the parent/guardian and if there is a board approved trained employee of Dayton Christian School or the student’s parent/guardian able and willing to give the medication. If a student requires a routine (non-emergency) medication during a field trip, a separate container and written parent/guardian authorization sent from home that day will be taken. This container must be a labeled original from the pharmacy and must only have one dose inside. Any authorized school personnel may administer this medication with written parent/guardian permission if they are willing.

For overnight trips during the school year, all medications need to be kept in a locked container and administered by a board approved employee of DCS that has been trained in medication administration. All medications need to be accompanied by a signed “School Medication Administration Authorization
Form.* Students may carry their own emergency medications with authorization, documented on the School Medication Administration Form by the prescriber and the school nurse.

TESTING AND SCREENING

The school nurse does the following screenings:
- Grade PK, K, 1, 3, 5, 9 Hearing
- Grade PK, K, 1, 3, 5, 7, 9 Vision
- Grade 9 Blood Pressure

Specific parent or teacher referrals may be addressed at any age level. All screenings will be done on all students in the above grade levels unless a specific written request is made by the parent or guardian that the screening be omitted.

FIRST AID

The school is equipped with first aid supplies for use in case of accidents or illness. When students are ill, parents will be contacted to come and pick them up. The following medications, treatments, and solutions may be used in first aid situations: soap, Vaseline petroleum jelly, salt water, “After Bite” or similar, Calamine or Caladryl lotion, hydrogen peroxide, covered ice or covered ice packs, alcohol, aloe plant or pure aloe gel, hypoallergenic hand lotion, peppermints. A heating pad may also be used for menstrual cramps only. Parents need to contact the school clinic if they do not want any of the above items used for their student or if any allergies are known to the above items.

COMMUNICABLE DISEASES

The Ohio Department of Health requires that students with the certain conditions be excluded from school. Conditions include but may not be limited to the following:

- Chicken Pox - excluded from school until the 6th day after onset of rash or until lesions (sores) are dry.
- Conjunctivitis* - excluded from school with eye discharge, pain or eyelid redness or fever until 24 hours of antibiotic treatment.
- Fifth Disease - student may return as physician directs or when fever has subsided.
- Hepatitis A - excluded from school until a physician’s note is turned in which designates a return date.
- Impetigo - may return 24 hours after treatment has begun and no drainage present.
- Measles - excluded from school until a physician’s note is turned in which designates a return date.
- Mononucleosis - excluded from school as the physician directs.
- Mumps - excluded from school until physician’s note designates a return date.
- Pin Worms - excluded from school, may return 24 hours after medication has begun.
- Rashes - note from parent concerning cause but student may be sent home sometimes physician’s approval may be needed for child to return to school.
- Ringworm* - excluded from school until 24 hours of appropriate treatment has begun and note from physician or parent.
- Scabies - excluded from school until student and household contacts have been treated and note from physician.
- Strep Throat - may return to school 24 hours after medication is begun if no fever is present.
- Whooping cough - exclude from school until 5 days after start of appropriate medication.

*Ask your school nurse for more detailed information and assistance.

Parents may assist in the health program by:

1. Meeting the immunization requirements on time.
2. Carefully observing children for signs of disease and sickness and keep them home when ill.
3. Promptly sending in statements concerning a child’s illness.
4. Providing a sound health program for your children at home including but not limited to the following:
   a. adequate rest
   b. outdoor recreation
   c. balanced diet
   d. good study hours
   e. regular medical examinations
   f. effective and consistent hand washing
   g. emotional and spiritual support

5. Providing necessary health records or information (allergies, disease, disabilities, medications, individual health plans, immunization records).

COMMUNICABLE DISEASES OUTBREAKS

In the event of an outbreak of a disease at school, the school administration and health services team will work closely with local and state health departments and CDC to make decisions and strategies about protecting the health of the students, teachers, and staff.
SPECIAL EDUCATION PROGRAM

Dayton Christian School’s Special Education Program provides services through the Response to Intervention (RTI) model, inclusion classes, and small group classes with specifically designed curriculum. DC students with disabilities are served under the 504 Section of the American with Disabilities Act (ADA) and the Individuals with Disabilities Education Act (IDEA). K-12 students receive services through a 504 Accommodation Plan (504), an Individual Education Plan (IEP) or an Individual Services Plan (ISP). Services are provided by certified Intervention Specialists or Special Education Teachers.

1. RESPONSE TO INTERVENTION (RTI)

Response to Intervention (RTI) is a model of educational support to all students that integrates research based assessment and intervention within a multi-level prevention system to maximize student achievement and to reduce behavioral problems. Therefore, the goal of RTI is to prevent academic and/or behavioral problems by intervening early so that the student can be successful in the classroom. RTI also links research based assessment to classroom instruction, which provides an educator with data that can be used to make informed decisions about how best to teach her students. The RTI model minimizes the risk for long-term negative learning outcomes by responding quickly and efficiently to documented learning or behavioral problems and ensuring appropriate identification of students with disabilities. Intervention specialists are available to assist the classroom teacher in determining intervention strategies and working through the multi-level system. The classroom teacher is responsible for carrying out the interventions and progress monitoring.

2. INCLUSION CLASSES

Inclusion classes are designed for DC students who have been identified with a learning disability under the IDEA law and are receiving services through an IEP or an ISP; however, their least restrictive learning environment is in the general education classroom. Therefore, the student’s services are provided in the general education classroom by an Intervention Specialist who works with the classroom teacher to modify and adapt the general education curriculum to meet the needs of the student. The Intervention Specialist is responsible for the intervention services and progress monitoring.

3. FUNDAMENTAL PROGRAM – SMALL GROUP, SPECIFICALLY DESIGNED CURRICULUM

The fundamental program is designed for DC students who have a disability identified under the IDEA law and are receiving services through an IEP or ISP that provides them with additional academic support in the general education classroom and specifically designed curriculum in ELA, math, and the sciences that are taught in a small group setting. The small group classes at the elementary level have a teacher to student ratio of 1:8, the middles school classes a ratio of 1:10, and the high school classes a ratio of 1:12. A student’s IEP/ISP identifies the goals and objectives a student needs to meet throughout the year for academic growth. The Intervention Specialist or Special Education Teacher is responsible for providing services and progress monitoring.

4. 504 ACCOMMODATION SERVICES

DC students who have a disability identified under the American with Disabilities Act, such as ADHD, that impacts their ability to learn and function in the classroom setting are served through a 504 Accommodation Plan. A student’s needs are met through a 504 Plan that provides specific accommodations in the classroom to ensure he is receiving the needed accommodations, and works with the student’s parents and general education teacher(s) to make adjustments to the accommodations as needed.

Revised Sept. 4, 2018
5. REFERRAL PROCESS FOR SERVICES

Prior to a student receiving services through a 504 Accommodation Plan, an IEP or an ISP, each child goes through a referral process initiated by a teacher or a parent, which leads to an evaluation by the student’s medical doctor, the DC School Psychologist or an outside School Psychologist. The referral process includes data collected through RTI, different intervention strategies, and classroom observations. Depending on the disability identified through the evaluation process, it is determined whether a student needs services through a 504 Plan or an IEP/ISP, as well as the specific classes (inclusion or small group) a student will need in order to be academically successful as his same age peers.

6. PSYCHOLOGICAL AND EDUCATIONAL ASSESSMENT SERVICES

Psychological and educational assessment services are provided through our DC School Psychologist. Students may be assessed for:

- Learning Style
- Cognitive Abilities
- Intellectual Ability
- Achievement
- Behavioral Problems
- Social/Emotional
- Advanced Learners
- Screened for ADHD
- Special Education class placement
MISCELLANEOUS

SCHOOL COLORS

Dayton Christian School colors:

Purple: Purple is a school color because it has been long a symbol of royalty. This is not to be construed as pride or self-exaltation but instead it is to signify our exalted "Royal" position with Jesus Christ (1 Peter 2:9).

White: White signifies moral, spiritual, and physical purity. Believers in Jesus need to remember their separation from things of the world which could corrupt their outlook, performance, and testimony (1 Timothy 4:12). White is a focal point to remind us all of the purity and righteousness of our Savior.

Gold: We are to strive for eternal rewards, not temporal. Gold is a school color because it reminds us that we are to gain eternal victories (Philippians 3:13-14).

LOST AND FOUND

The Lost and Found department of the school is operated from the office. After two weeks unclaimed items will become the property of the school and will be disposed of.

LUNCH PROGRAM

Hot lunches are provided at each campus. Students may purchase a school lunch or bring a lunch from home.

Each child in the school has a personal meal account that is accessed with a personal identification number (PIN). Prepaid accounts for students mean that parents can deposit money into their child’s account in any amount ahead of time. Students may pay cash; however, we encourage parents to prepay monies into their students’ account. Deposits or automatic payments may be set up online at https://mypaymentplus.com.

Students may qualify for free or reduced meals through the National School Lunch Program. The Dayton Christian Schools foodservice office handles all free and reduced applications and processing.

PROSPECTIVE STUDENTS

Prospective students are welcome to visit our school. They should make arrangements with the building administration in advance. All visitors must report to the Building C Reception Desk for a Visitor’s Pass. If a current student is making a prospective student’s request for a friend, the current student should take the responsibility of acquainting the visitor with our standards of dress and conduct. Parents of prospective students are welcome to visit classes but should call the school office in advance to schedule a visit.

EMERGENCY DRILLS

Tornado:

State law requires tornado drills at certain times during the school year. At the sounding of the alarm, students are to march (single file) to the designated shelter area. Teachers will make students aware of the exact area. Quiet MUST prevail during the entire drill. Students are to remain in their designated group area until dismissed by their teacher.

Fire:

Dayton Christian School will execute scheduled fire drills. When the fire alarm system sounds, each student should leave the room and walk in single file to the designated place as outlined by the plan for that room. Quiet MUST prevail during
the entire procedure. Students are to stay together in their particular area outside with the teacher. Students are to remain in their group until dismissed by their teacher. If at any time a student is not with an assigned class when an alarm sounds and exits the building without being with an assigned class, he/she must notify the closest teacher or staff person immediately so the student’s attendance and safety role can be verified.

Disaster/Crisis:
Disaster and crisis drills are conducted periodically in addition to fire and tornado drills. The appropriate response to the various drills or actual scenarios differs and students must remain quiet during the drills in order to be able to hear and then promptly comply with the instructions of the school personnel.

ASBESTOS INSPECTION & MANAGEMENT PLANS

ASBESTOS INSPECTION & MANAGEMENT PLANS: DCS has been inspected and management plans were accomplished in accordance with the U.S. Environmental Protection Agency (US EPA) asbestos-containing materials in school rules as amended in 40 CFR Part; 763, on October 17, 1987 and the Ohio Department of Health, Asbestos Abatement rule, chapter 3701-34, Ohio Administrative Code, amended March 3, 1988. The inspection results and the management plan are available for your review at the administrative offices of each school campus. The school has adopted a surveillance and maintenance plan that will keep all asbestos-containing materials within our buildings to a safe condition so that the environment for your children and our employees meets the health standards as set forth in the above regulation. If you have any questions, please call the Maintenance Manager at 937-291-7320.
PLEDGES: AMERICAN FLAG, CHRISTIAN FLAG AND BIBLE

**American Flag**: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands; one nation, under God, indivisible, with liberty and justice for all.

**Christian Flag**: I pledge allegiance to the Christian flag, and to the Savior for Whose Kingdom it stands. One Savior, crucified, risen and coming again, with life and liberty for all who believe.

**Bible**: I pledge allegiance to the Bible, God’s Holy Word. I will make it a lamp unto my feet and a light unto my path. I will hide its Words in my heart that I might not sin against God.